



**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING - WEDNESDAY 13TH MARCH 2019**

**PRESENT**

Stacey Omokaro  
Darren Williams  
Jane Roylance  
Hannah Ridnell  
Kate Hayes

Claire Turner  
Jo Maher  
Kim Andrews  
Kerry Mistry  
Jackie Rawes

Julie Nixon  
Purveen Hira  
Philippa Brazell  
Emma Pike

**APOLOGIES**

Hayley Hammond  
Kelly Howes  
Briarley Theunissen

Debs Conneely  
Claire Thomas

Kirsty Sizeland  
Tom Olliver

**MINUTES OF THE LAST COMMITTEE MEETING**

Minutes were reviewed and accepted as a true representation of proceedings.

**PRESIDENT'S REPORT**

Kerry spoke about the Year R outside area and the School's technology wish list. The School require an investment of circa £10k from FOBS for the Reception project.

The committee had a further discussion about these projects and put together some further questions in order for an informed decision to be made.

Philippa also raised that, following on from the first aid training that the Teachers had received on the recent inset day, that they would like to purchase 10 safety helmets (£10 each) for the Reception children to wear whilst using the ride on scooters/bikes in the playground. A vote was taken and a unanimous decision was reached for these to be purchased immediately.

## TREASURER'S REPORT

### March 2019

Bank balance at	28-Feb	18,676	Main
			Paypal
Petty cash on hand	28-Feb	<u>2,000</u>	
<b>Available funds</b>		<b><u><u>£20,676</u></u></b>	

		Allowed	Spent
Commitments	Xmas Week	£118	£832
	Teachers Floats	£1,258	£242
	Bank charges	£60	£60
	Sports Week Summer Term	£950	
	Enrichment Week Spring Term	£950	
	Enrichment Week Autumn Term		
	Contribution to Year 6 leavers	£300	
	Hall microphones	£214	£286
	Purchase of books for school	£36	£3,154
	<b>Committed to Date</b>	<b><u><u>£3,886</u></u></b>	

Available £16,790

### *Events since last meeting*

Infant Disco	Income	£415	
	Costs	-£154	
		<u><u>£261</u></u>	
Junior Disco	Income (ticket sales)	£354	
	Income (drinks, sweets & glowsticks)	£550	
	Costs	-£345	
		<u><u>£560</u></u>	

## **CHAIRMAN'S REPORT**

Stacey and Jackie raised that we would like to implement new forms for the Teachers to use to encourage new ideas on what they would like us to spend our funds on. These could be used for requirements for enhancing the learning environment for the children, whether that be for their own classrooms/Year group or for particular areas within the School. They would need to include detail and quotes, as well as specific reasoning for the requirement and how it would relate back to FOBS' constitution. Before these are presented to FOBS they would need to be signed off by the SLT within the School and would provide us with the required audit trail in line with our constitution.

Stacey and Jackie met with Polly last week for an update from Sears. They have agreed half board advertising for all future events and will cover the cost of our new banners for the summer fete. They are also very keen to be involved with community events alongside FOBS. They have made suggestions such as; a car boot sale on the school field, pitch/entrance fees would come to FOBS. They would simply use as an advertising opportunity for themselves and would potentially cover the license that we would need. A provisional date has been made for September. They have also suggested an outdoor cinema. They would potentially provide all of the equipment/license etc.

Stacey has received an email from Stuart suggesting a race night. He would also be able to fund match through his contacts with Barclays bank up to the value of £750. It was discussed that a previous race night had not been very successful and had actually made a loss, but FOBS is very grateful for Stuart's suggestion and would be very interested in his continued support with events and possible fund matching opportunity.

## **CORRESPONDENCE**

**Shed** - Martin has purchased the felt to fix the shed roof, he just needs to wait for a dry spell when he has some time to do it. He needs to submit his expense for the materials. ONGOING

## **SUB-COMMITTEE DETAILS**

**Discos** - Following on from the Discos, there was a lot of positive feedback. There was however 2 main points that were brought up a number of times.

The first being the delays on check in/check out. The main issue being everyone having to arrive and leave from the same door, however with the issue of security on the School grounds we are no longer able to have drop off around the back of the School, making use of the Year 1 cloakroom etc. This is something that Jackie and Kirsty are going to discuss with the School to try and find a better solution.

The other main point that was raised a number of times was the fact that we are selling sweets and fizzy drinks to the children at these events. It was discussed that we will make all of the volunteers more aware that they absolutely have the right to refuse children to have any more than 1 can and a sensible amount of sweets during the discos. We will also look into reducing the number of fizzy drink options we have available, as well as look into getting sugar free options instead such as Sprite/Coke Zero? We will also make more emphasis on the amount that the children need to bring with them as this then leads to excessive sugar consumption.

Jackie and Kirsty also need to talk to the School about the safeguarding policies during these events and whether we need to introduce passwords when pick up is not being done by the parent and whether this can be managed on a more local level. We need to ask the School for advice on the best solution for this moving forward.

**Summer fete** - A date for the first sub-committee meeting to be set ASAP. Jackie has sent out a request for anyone that would like to get involved with this year's fete.

## **ANY OTHER BUSINESS**

**Bowling alley** - The bowling alley is still in the way in the shed and has to be moved every time anyone wants to get anything out of the shed. Stacey to ask Kerry about us getting another shed/container for more storage. ONGOING

**Photos on website** - There are still general members that don't have their photos on the FOBS website. Claire Thomas/Kate Hayes to send out a reminder. ONGOING

**Second hand uniform request forms** - Jo has completed the forms, these are to be circulated after the next uniform sale. All uniform has now been sorted into the new boxes and is ready to go for the next sale on the 29th March. Kate to look into online copies in addition to the paper requests. ONGOING

**Tote bags** - Kate to discuss stock levels with Rachel and to put back online for sale on special offer perhaps. ONGOING

**Change of fees to the PTA platform** - As suspected, the PTA platform has struggled with moving everyone onto a free platform and it hasn't worked out trying to cover costs through advertising while we haven't really had to. There will therefore now be a small charge for each transaction made online of 1.75%. Julie has worked out it is more costs effective for us to pay the fee per transaction rather than the annual fee of £249. We will look at pricing for future events and potentially put a small increase on to ticket prices to incorporate this.

**BOLE covering** - Jackie to check that non play grade wood chippings are acceptable for the BOLE and then do a Parentmail for request of any parents that could potentially donate wood chippings, as matting on the ground is now showing through.

**Mini Bus** - Julie has done some research into the cost of us buying our own minibus. This is only cost effective if we were to use it for 4 days a week or more. We need to approach the school to see how many events that they require transport throughout the year to see if we could see how cost effective it would be for us to hire one instead.

**Donating** - Jo raised that there were parents that wanted to make random donations but were unsure as to how to do this. Kate is going to set up a donation button on the PTA website. To be communicated out on the next newsletter as well as Facebook groups.

**Binfield Beacon** - Claire has saved details on the One drive of the print run deadlines for each publication of the Beacon throughout the year in order for us to get as many of our events included as possible.

**Round and About** - Jackie raised whether it was worth us looking into also advertising in the round and about magazine. Claire to requested pricing details from them.

**Binfield 10k** - 460 runners have signed up so far. Purveen needs volunteers and marshals for the event. Kate discussed about possibly adding an hour's slot for 'clear up only' on the PTA website.

## **EVENT DATES**

29th March 2019 - Second hand uniform sale  
15th May 2019 - FOBS meeting  
17<sup>th</sup> May 2019 - Second hand uniform sale  
19th May 2019 - Binfield 10k  
14<sup>th</sup> June 2019 - Infant disco (Joint YR/Y1/2)  
20<sup>th</sup> June 2019 - New parents evening **TBC**  
21<sup>st</sup> June 2019 - Junior disco (Split Y3/4 and Y5/6)  
28<sup>th</sup> June 2019 - New starter picnic **TBC**  
29<sup>th</sup> June 2019 - Summer fete  
5<sup>th</sup> July 2019 - BOLE tidy up  
10th July 2019 - Junior Sports day **TBC**  
11th July 2019 - Infant Sports day **TBC**  
11th July 2019 - AGM  
23<sup>rd</sup> July 2019 - End of year presentation assembly

## **DATE OF NEXT MEETING**

The next meeting is on Wednesday 15th May at 8.00pm in the main hall. All are very welcome.