

FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING – THURSDAY 15th SEPTEMBER 2022

1. PRESENT

Hayley Hammond	Claire Turner	Joanne Maher
Lorraine Parker	Charlotte Light	Nick Foster
Vicky Lunn	Nicola Jenkins	Martyna Gonzales
Rachael Norman	Emily Fenner	Deborah Conneely
Kate Hayes	Gloria Donahoe	Amandine Painton
Jessica Simpson	Samantha Daines	Gemma R

2. APOLOGIES

Briarley Jenvey	Alison Melabie	Tania Chizlett
Karen Hardy		

3. APPROVAL OF MINUTES FROM LAST MEETING (JUNE 2022)

June 2022 minutes were approved as a true record by Nick & Lorraine.

4. TREASURERS REPORT

Bank balance	14/09/2022	£16,841.87
Stripe account		£0.00
Petty cash		£0.00
Available funds		£16,841.87

		Agreed spend	Spent to date	Left to spend
Commitments	Teachers Floats	£1,600.00		£1,600.00
	Enrichment Week Autumn Term	£950.00		£950.00
	Christmas Week Enrichment Week Spring Term	£950.00		£950.00
	Sports Week	£950.00		£950.00
	Books	£1,500.00		£1,500.00
	BOLE	£250.00		£250.00
	BOLE Canopy	£3,000.00		£3,000.00
	School Plays	£200.00		£200.00
	Contribution to Year 6 leavers	£300.00		£300.00
	Committed to Date	£10,650.00	£0.00	£10,650.00
	Available	£6,191.87		

Income since last meeting	
Ascot ticket rebate	£26.50
BFC Lottery	£136.00
Amazon Smile	£39.25
Easy Fundraising	£74.68
Yr6 contribution	£29.59
Binfield 10k contribution (May 22)	£1,200.00
Total	£1,506.02

Expenses since last meeting	
Parentkind membership	£133.00
Maintenance	£124.70
Total	£257.70

5. PRESIDENT'S REPORT

Rachael passed on thanks from all teachers for the FOBS contribution to the technology project. The new equipment is much appreciated and already being well utilized.

Thanks was also passed on for FOBS support with the swimming pool, the children are really enjoying being able to practice swimming every day and hopefully this will become an annual event.

Emily passed on thanks from Mrs Mistry for the termly book budget, teachers and children really appreciate having access to a wide range of reading books.

6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (JUNE 2022)

6.1 Mini Baker Magazine – to revisit later.

6.2 Grants – Unfortunately we were not successful with the Lexicon or the Parish grants but Claire is currently following up with the Parish Council on the reasons for refusal for the Parish Grant as it has been noted that Kings Academy were awarded a parish grant towards IT recently. Katie Lewis has suggested that we apply for Persimmon Homes community grants which is drawn monthly so Claire will keep applying for this going forward.

Jo reminded everyone about the importance of match funding and it was agreed we need to publicise this more widely.

6.3 PTA events transaction fees – Discussion held about best way forward re fees. Nicola raised that we could cover the annual cost (£350) by selling advertising space (e.g. £75 per spot). Kate checked back and FOBS have paid £280 in PTA events fees over 2021/2022 academic year plus some parents do cover the fees. Unanimous decision by all present to proceed with paying the annual fee to PTA events

Nicola & Jo to liaise re setting up advertising slots on PTA events and changing contract with PTA events.

6.4 Misc. fundraising contacts - *Kate to change all contact emails to web@. Lorraine offered to look after this going forward. Hayley will update web@ forwarder to include Lorraine.*

7. CHAIR REPORT

7.1 Previous events overview

7.1.1 Circus : As 2022 circus was so successful, there was a unanimous vote to proceed with booking circus for 2024. It was suggested that we consider having stalls / circus skills workshops around the field to make the event last longer. This would depend on the exact deal negotiated with the circus provider.

7.1.2 Party Bye the Pitch : The glitter tattoos were very successful and we are happy to take part again if invited.

7.1.3 Sports Days : Very successful although we now have a large stock of water to use up as this was less popular on the 2nd date.

7.1.4 2nd Hand Uniform sale : new date to be set up before half term. The flash sale (any item for £1) was very successful although we have limited logo items available currently.

7.1.5 Bag2School : July sale was very successful and next date booked is 7th October (parish room will be available again on the Thursday).

7.1.6 Summer working party : Jo passed on thanks for everyone who participated. Note a new school DBS is needed going forward. A number of the school benches may have to be replaced as they are structurally unsafe. Jess suggested we could get companies to sponsor a bench.

7.2 2022 / 2023 Events

Provisional event dates reviewed (see end of minutes for list)

- 7.2.1 **Christmas Bazaar** : Suggestion was made to have the Krispy Kreme stall instead of cakes at the Christmas bazaar, Jackie Kelley offered to run this stall. We will also be asking each year group to manage a stall. Jackie Kelley offered to find out if her Rock Choir would be interested in performing. Miss Watton may also be forming a children's choir. Event lead and volunteers needed. Please email fobs@friendsofbinfieldschool.co.uk if you would like to be involved. Sub committee meeting to be arranged shortly.
- 7.2.2 **Quiz night** : Jackie Kelley offered to run the bar and suggested that we provide chilli or we stick with nibbles available to purchase? Sub committee meeting to be arranged.
- 7.2.3 **Spring planters** : Event lead needed
- 7.2.4 **Discos** : Nicola will co-ordinate with additional support, sub committee planning in progress. Provisional date of 24th February 2023 for KS2.

7.3 **FOBS logo** - Final tweaks in progress.

7.4 **Parent helper DBS** – Jo re-iterated the importance of applying to school for the new DBS badges as no helpers will be permitted in school without this going forward.

7.5 **Team WhatsApp group** – To be used for co-ordinating volunteers. please send phone number to fobs@friendsofbinfieldschool.co.uk if you would like to be added.

7.6 **Circus 2024** – as mentioned above, Claire will make a provisional booking with National Festival Circus.

7.7 **Trouser bags** - Jo passed round examples of the PE trouser bags made out of damaged uniform by Ali Melabie which look fantastic. Volunteers welcome to assist with making more.

8. **BINFIELD BEACON ADVERTISING (2nd Monday of month)**

next deadline November = 10th October

December / January – 14th November

9. **ANY OTHER BUSINESS**

- Nicola raised the suggestion of running an outside cinema for summer 2023.
- Martyna suggested making premade slips/stickers with the bank details for the uniform orders. Jo to offer support.
- Claire raised that we haven't paid for any Beacon adverts yet (Kate will follow up with Church) and also should we rent out the Popcorn machine (PAT test needed along with legal agreement)?
- Martyna & Lorraine suggested we could sell popcorn outside of school? Any other ideas to utilize the machine welcome. (Egg Hunt?)
- Nicola raised that school need to better advertise hiring of the FOBS hall to maximise income.
- Jessica suggested that we create a shared google activity / event planner / calendar. Vicky mentioned she has already created draft planner which she will share with Jess.
- Jo to meet with Jess to discuss the communications plan.
- Gloria suggested including BOLE kit & wellies in the 2nd hand uniform. Limited storage space could make this a challenge but we could look at setting up collection bins by entrance in playground in the week before a uniform sale as it is a great idea to increase income and recycling.

UPCOMING EVENT DATES

September	- Christmas cards / products
Friday 7 th October	- Bag2School
Monday 10 th October, 8pm	- FOBS meeting
Friday 14 th October	- 2 nd hand uniform sale?
Thursday 20 th October / 4 th November	- Krispy Kreme doughnuts / Doughies kits?
Tuesday 8 th November, 8pm	- FOBS meeting
Friday 2 nd December	- Non uniform day / bazaar donations
Saturday 3 rd December	- Christmas Bazaar? Event lead needed
Wednesday 7 th December, 8pm	- FOBS meeting
Sunday 18 th December	- Binfield Believes
Wednesday 12 th January 2023, 8pm	- FOBS meeting (NOTE CHANGE OF DATE)
January/February	- Infant / Junior / family discos?
4 th February 2023	- Adults Quiz night? Event lead needed
Monday 6 th February 2023, 8pm	- FOBS meeting
Friday 24 th February 2023	- provisional junior disco date
Tuesday 7 th March 2023, 8pm	- FOBS meeting
Friday 17 th March 2023	- Spring planters Event lead needed
April 2023	- Binfield Egg Hunt
Thursday 20 th April 2023, 8pm	- FOBS meeting
May	- Infant / Junior / family disco? Event lead needed
Monday 15 th May 2023, 8pm	- FOBS meeting
Tuesday 13 th June 2023, 8pm	- FOBS meeting
Saturday 24 th June 2023	- Summer Fete / family cinema night? Event lead needed
Wednesday 13 th July 2023, 8pm	- AGM (NOTE CHANGE OF DATE)
July	- Infant / Junior sports days

10. DATE OF NEXT MEETING : Monday 10th October 2022, 8pm. School ICT room & online