



**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING - WEDNESDAY 14TH SEPTEMBER 2016**

**PRESENT**

Darren Williams	Becky Tipper	Nicola Weaving	Neil Fenn
Polly Phillips	David Minto	Jenny Spender	Hayley Hammond
Claire Turner	Clare Radford	Kate Hayes	Dawn Barnes
Luke Wicks	Sarah Naxton	Pipa Thandi-San	Katy Hughes
Faye Reynolds	Martin Alway	Joe Pegg	Alex Bartlam
Claire Thomas	Julie Nixon	Jackie Rawes	

**APOLOGIES**

Rachel Russell	James Foster	Andy Moorcroft	Kelly Howes
Emma Pike	Anna Wozzley	Helen Maberley	James Rice
Karen Williams			

**MINUTES OF THE LAST COMMITTEE MEETING**

Minutes were reviewed and accepted as a true representation of proceedings.

**CHAIRMAN'S REPORT**

Darren welcomed everyone and thanked them for coming. He went around the room and introductions were made as there were lots of new faces.

Darren gave a quick overview of FOBS and talked about how he wanted the focus to be, to work towards enhancing the children's experiences, providing funding for equipment that the school would not normally be able to offer the children.

**PRESIDENT'S REPORT**

Katy Hughes passed on a big thank you from Suzie, all the teachers and the children for the fantastic new play equipment that they now able to make use of. The money raised by FOBS to pay for this fantastic equipment makes a massive difference and enables the children to have things that the school could not afford. Thank you cards from the children were passed around the table.

## **TREASURER'S REPORT**

Accounts were closed on the 31/08/16 in line with the academic school year 2015/16.

### **BALANCES**

Current Account	£16,418.16
Reserve Account	£4,425.86
Petty Cash	£264.00
<b>Total</b>	<b>£21,108</b>

### **COMMITMENTS**

Xmas Week	£800
Teachers floats	£1,500
Bank charges	£360
Sports week Summer term	£950
Enrichment week Spring term	£950
Enrichment week Autumn term	£950
Contribution to Year 6 leavers	£300
Playground Equipment TBA	£2,887
PTA Website	£150
<b>Committed to date</b>	<b>£8,847</b>

**AVAILABLE TO SPEND** **£12,261**

## **MATTERS OUSTANDING**

**Container** - Darren proposed that this matter was closed as FOBS no longer hold any alcohol in the shed for any length of time as anything that is left after events is now returned. All the things that are stored in there are done so in air tight boxes so there shouldn't be a problem with mice again as there has been in the past.

Becky asked for volunteers to help clear out the shed and will send an email out to ask for help.

Darren proposed that the shed was not replaced and that the matter be closed and Becky seconded it.

**Action** - Becky Tipper

**Gift aid** - Need to look into the ease of getting gift aid set up.

**Action** - Julie Nixon

**Constitution** - Darren and Katie Dover, who is giving up her time at no cost, are going to be looking at updating the current constitution and making any necessary changes.

Any other offers of legal help would be much appreciated.

**Action** - Darren Williams/Katie Dover

**Year 6 leavers pens** - Need to place an order in readiness for July.

**Action** - Julie Nixon

**Sports equipment** - There is a total of £2887 left over from the playground funds that FOBS wish to spend on further sports equipment for the school.

Bill Townsend, the schools site controller, has proposed that some money could be used towards repainting the climbing frame, sanding and staining the picnic tables, staining the decking and repainting outside the front of Year 6.

Jenny however, raised if any of these things came under the constitution and how they helped to further the children's education?

It was raised that Waitrose actually supplied the manpower for painting the front of Year 6 and whether they would be willing to return to update it?

Jackie Rawes put forward that this might be something that her company would be willing to help with too.

Darren proposed that we could have a Parentmail sent out asking for parent helpers for this sort of maintenance work. Darren to speak to the office.

Darren will also raise this in his meeting with Suzie next week, as although FOBS have provided this equipment and also helped to repaint equipment last year, there needs to be an agreement that this will not be done on an ongoing basis and is not something that FOBS is able to or willing to sustain every year.

It was proposed that the Junior playground could benefit from basketball hoops and the Infant playground more equipment for the younger children to make use of. There would also need to be some thought put in to extra storage for this.

Katy Hughes to speak with Miss Ridnell and report back to Darren.

**Action** - Darren Williams/Katy Hughes

## **MATTERS ARISING**

**Enrichment weeks** - Darren raised the point whether FOBS could put more money towards enrichment weeks.

Faye Reynolds suggested that the Life bus visit could be covered by FOBS for the Autumn terms enrichment week at a cost of £1617.

Darren proposed that the school ask parents for a £2 contribution towards the visit and that FOBS would cover the remaining cost, all agreed.

**Action** - Darren Williams

**BOLE** - Katy Hughes told FOBS how fantastic the BOLE area is and how everyone benefits from it, but how much further it could also be developed. It was proposed that with just a little work to tidy it up where it has become overgrown there could be further planting done and possibly even set up some sort of composting project.

Darren to do a walk round after school one evening in the next few weeks with Katy to assess what work is required.

Darren is going to use his links with Oaktree Nurseries and Martin Alway also offered to help.

**Action** - Darren Williams/Katy Hughes/Martin Alway

**New Target** - Darren is meeting Suzie next week to go over matters raised by the committee and to determine exactly what the school would like FOBS new target to be for the year.

**Action** - Darren Williams

**Heating** - Becky raised a concern regarding the temperatures in some of the classrooms after being in to help out since the beginning of this term and how some of the children maybe struggling to concentrate in a learning environment. Supplying air con units or fans was suggested, however Darren is going to talk to Bill first about the heating and ventilation within the building first.

**Action** - Darren Williams

**FOBS email addresses** - Claire Turner raised the point that there were still some email addresses for Parents of former pupils within the FOBS email group and that this could do with updating.

Claire to work with Becky to delete these and bring the list up to date.

**Action** - Claire Turner/Becky Tipper

**Harrods Christmas shopping trip** - Claire Thomas and Kate Hayes are now taking over organising this event. They will deal with the admin/ticket sales and will be attending on the day so will be there to make sure everyone is counted on/off the coach. Kate will get the notes from previous years from Auriel.

**Action** - Claire Thomas/Kate Hayes

## **ANY OTHER BUSINESS**

**First aid course** - Becky suggested booking another first aid course for anybody that wished to attend. Names TBC

**Action** - Becky Tipper

**Wine glasses** - Becky raised the question about using plastic wine glasses for the family disco rather than glass ones in order to save time at the end of the night washing/polishing them. It was raised that maybe glasses should be hired instead so that they only had to be quickly put through the dishwasher and then returned. Becky to enquire at Laithwaites and Waitrose.

**Action** - Becky Tipper

**Christmas cards** - Clare Radford brought along a sample for the Christmas card scheme and went through the timeframes that the school will need to adhere to in order for them all to be printed in time. Polly Phillips will be the point of contact between Advantage and the school office.

**Action** - Clare Radford/Polly Phillips

**Tea towels** - Becky brought along a sample for the tea towels that FOBS will also be doing in time for Christmas. These will be preordered and also available at the Christmas Bazaar.

**Action** - Becky Tipper

**Fundraiser** - Alex Bartlam, Polly Phillips and Sarah Naxton suggested a cocktail/canapé/black tie dinner dance type of event for adults only as a big fund raiser next year. They will brainstorm a few ideas and bring them to FOBS for discussion.

**Action** - Alex Bartlam/Polly Phillips/Sarah Naxton

**Uniform sales** - Claire Thomas raised the point that we need to raise more awareness about the second hand uniform sales that FOBS hold and the need for donations. It was suggested that there could be some sort of bin/container placed in reception for donations to be placed in.

**Action** - Claire Thomas

**Plaque** - Julie Nixon raised on behalf of Kelly Howes whether FOBS had managed to get the final sign off from the school for the plaque for the adventure playground. Darren to discuss this with Suzie.

**Action** - Darren Williams/Kelly Howes

## **EVENT DATES**

13th October 2016 - FOBS meeting  
15th October 2016 - Family disco  
15th November 2016 - FOBS meeting  
24th November 2016 - Harrods Christmas shopping trip  
3rd December 2016 - Christmas bazaar  
10th January 2016 - FOBS meeting  
20th January 2016 - Infant disco  
27th January 2016 - Junior disco  
4th February 2016 - Quiz night  
8th February 2016 - FOBS meeting  
9th March 2016 - FOBS meeting  
25th March 2016 - Family event  
20th April 2016 - FOBS meeting  
16th May 2016 - FOBS meeting  
21st May 2016 - Binfield 10k  
9th June 2016 - Junior disco  
14th June 2016 - FOBS meeting  
16th June 2016 - Infant disco  
1st July 2016 - Summer fete  
12th July 2016 - FOBS AGM

## **DATE OF NEXT MEETING**

The next meeting will be held on Thursday 13th October at 8pm at the school. All are very welcome.