



**FRIENDS OF BINFIELD SCHOOL**  
**REGISTERED CHARITY NUMBER 1079512**  
**MINUTES OF FOBS MEETING - THURSDAY 13TH OCTOBER 2016**

**PRESENT**

Darren Williams  
Martin Alway  
Ollie Johnson  
Rachel Norris  
Sarah Naxton

Becky Tipper  
Neil Fenn  
Rick Lee  
Claire Turner  
Jackie Rawes

Kelly Howes  
Kate Hayes  
Clare Radford  
Hayley Hammond  
Julie Nixon

**APOLOGIES**

Helen Maberley  
Andy Moorcroft  
Pipa Thandi-Jain  
Karen Williams

Jenny Spender  
Polly Phillips  
Alex Bartlam  
Claire Thomas

James Foster  
Emma Pike  
Anna Wozzley  
Joe Pegg

**MINUTES OF THE LAST COMMITTEE MEETING**

Minutes were reviewed and accepted as a true representation of proceedings.

**PRESIDENT'S REPORT**

Ollie Johnson once again passed on a big thank you from Suzie, all the teachers and the children for the adventure trail. The children have already made great use of it this term.

Suzie has an IT specialist coming into school in order to understand in greater detail exactly what is required for the new IT project that the school would like FOBS to have as their next main fundraising target. An update will come out in due course.

The school would also like to look at the possibility of FOBS supplying a cross for every classroom in order to create prayer areas. Staff will feedback with quantities and costs for this.

## **TREASURER'S REPORT**

### **BALANCES**

Current Account (Main)	£16,400.66
Reserve Account (10k run)	£4,425.86
Petty Cash	£150.00
<b>Total</b>	<b>£20,977</b>

### **COMMITMENTS**

Xmas Week	£800
Teachers floats	£1,386
Bank charges	£330
Sports week Summer term	£950
Enrichment week Spring term	£950
Enrichment week Autumn term	£950
Contribution to Year 6 leavers	£300
Playground Equipment TBA	£2,887
PTA Website	£150
Year 6 leavers pens	£250
<b>Committed to date</b>	<b>£8,953</b>

**AVAILABLE TO SPEND** **£12,024**

## **CHAIRMAN'S REPORT**

Darren reported back to the team regarding the meeting he had had with Suzie since the last FOBS meeting where they discussed setting some new clear targets for FOBS fundraising this year.

**Microphones** - For the Hall, which would be suspended from the ceiling in order to provide better sound for the children's assemblies and shows.

**Staging** - The option of raised seating for the audience was discussed, however it was voted that more staging would in fact be more beneficial and would get more use throughout the year. This would also be a much easier solution when it came to storage also.

**Sports equipment** - It was agreed that the remaining funds (£2887) raised for the outdoor equipment would be spent on Basketball hoops/balls etc. These will be installed behind the Year 6 classroom and Becky will liaise with Hannah Ridnell and Katy Hughes on this.

**School Minibus** - Suzie has asked that whilst Parents continue to support the school by offering help with transport to offsite activities when required, that FOBS remove the prospect of a minibus from our targets at this point.

## **CORRESPONDENCE**

**Heating** - A concern was raised regarding the temperatures in some of the classrooms but Suzie has informed Darren that the heating, boilers and radiators in the school are in fact working perfectly and it is actually the constant change of environment with so many people coming and going from classrooms throughout the day that is the issue. It was suggested that FOBS could supply each classroom with a tower fan or bladeless Dyson fan in order to control the temperature and create a more comfortable environment for the children. Costings for these to be researched and fed back to FOBS.

**Action** - Martin Alway

**Website** - The target currently shows on the FOBS website as an achieved £30k. This is to be changed to £12k achieved (as monies we already have in the bank) with a new target of £30k to be reached until we have a better idea of how much the IT project is going to cost where this can be updated accordingly.

**Action** - Kate Hayes

**BOLE** - Katy Hughes has provided Darren with some fantastic ideas for the BOLE area and this project will be ongoing. Kate Hayes discussed that the specialist team from Foxley nursery would be very happy to come in after half term to advice on this.

**Action** - Darren Williams/Katy Hughes

**Plaque** - Kelly to provide a sample of the plaque that the engraver is suggesting is used for the adventure trail so Darren can present it to Suzie for her approval.

**Action** - Darren Williams/Kelly Howes

**Uniform sales** - All donations were sorted through into sizes before the meeting ready for the uniform sale next week. Rachel will set up on the day and asked for volunteers to help run it aswell as pack away afterwards. The pricing was discussed and it was decided that items would be increased by 50p/£1.

**Action** - Rachel Norris

**Christmas cards** - These have been given to the office along with Advantage's timeframes in order to get all the printing completed.

**Action** - Clare Radford/Polly Phillips

**Harrods Christmas shopping trip** - 4 tickets sold so far, but posters advertising the trip will not be going up until Monday (after the Family disco.) Adverts in the Binfield beacon, Binfield Gossip Girls and The Victoria Arms will also be done.

**Action** - Claire Thomas/Kate Hayes

**Christmas Bazaar** - A subcommittee meeting has been set for Tuesday 1st November and will be held in The Victoria Arms, all help/suggestions very welcome!

It was discussed whether an ice rink or live nativity scene would work better on the day, but after comparing the costs for both attractions it was decided that the live nativity would be booked. A plea will go out on Parentmail to see if there are any photographers (professional/amateur) that could help on the day.

Reindeer will be booked now ready for next years bazaar.

**Action** - Becky Tipper

**Gift aid** - Need to look into the ease of getting gift aid set up.

**Action** - Julie Nixon

**Constitution** - Darren and Katie Dover, who is giving up her time at no cost, are going to be looking at updating the current constitution and making any necessary changes.

Any other offers of legal help would be much appreciated.

**Action** - Darren Williams/Katie Dover

## **ANY OTHER BUSINESS**

**Reading Football Club** - Simon Butler (Year 3 parent) is looking into offering FOBS gaining money from ticket sales promoted for Reading FC, more details TBC.

**Action** - Darren Williams/Simon Butler

**Golf day** - Joe Pegg and Neil Fenn (Year R parents) had suggested organising a golf day as a way of raising funds for FOBS, more details TBC.

**Action** - Joe Pegg/Neil Fenn

**Pamper evening** - Jo Maher and Naomi Winmill (Year 1 parents) had suggested organising a pamper evening, with exclusive shopping at Captain Tortue and beauty treatments. This unfortunately won't be able to be done this side of Christmas but could be something for nearer Mothers Day, more details TBC.

**Action** - Jo Maher/Naomi Winmill

**The Big Bold Challenge 2016** - A massive thank you was sent to Anna Wozley for completing her latest fundraising event for FOBS. She managed to raise an incredible £405! She ran 5k and then climbed and abseiled down the Madejski stadium. Thank you so much Anna for all your efforts, FOBS really are very grateful.

**Bouncy castle** - It was discussed if it was worth FOBS buying their own bouncy castle. This would increase the profit made when it is used at the Summer fete and Christmas bazaar as we are only getting a % of takings from the current supplier. This would however open us up to certain insurances that would be required and would also be another thing that would need manning throughout the events. In the past this has been particularly difficult for parents to manage and it was suggested that it may work better with teachers. Costings for these to be researched and fed back to FOBS.

**Action** - Martin Alway

**Marquees** - Becky brought up whether we needed to invest in some new (easier to put up) marquees to replace the older ones we are currently using. Costings for these to be researched and fed back to FOBS.

**Action** - Becky Tipper

**Popcorn machine** - It was discussed if it was worth FOBS investing in a popcorn machine to be able to serve homemade popcorn at discos/events as this would come at a minimal cost. We could then venture into different flavours for different events/time of year. Costings for these to be researched and fed back to FOBS.

**Action** - Sarah Naxton

**Father Christmas** - We need someone to play 'the big man' for the Thank you assembly in December. Clare Radford suggested her Dad would possibly be able to help out, so will let us know once she's spoken to him. It was then voted that Becky should be his on stage 'helper' for the day.

**Action** - Clare Radford

**Dinner dance fundraiser** - The cricket club is currently being looked at for this event possibly for Spring 2017, more details TBC.

**Action** - Alex Bartlam/Polly Phillips/Sarah Naxton

**Camping** - Jackie brought up the idea of a family camp out evening on the school field. Apparently this idea has been taken to the school in the past, but there were issues with H&S/toilet facilities etc. Darren will readdress this with Suzie to see if there are alternatives we could look at.

**Action** - Darren Williams

**Estate agent boards** - Sears are now on board with this and have offered us prizes for the Christmas/Summer raffles as 'payment' for the advertising. Hayley to communicate via Parentmail in order to get more addresses added to the current list and Claire to update the signs@fobs email address so that it is directed at Hayley from now on.

**Action** - Hayley Hammond/Claire Turner

**Christmas puddings** - Karen Williams to hand over notes/recipes from last year on to Claire to co-ordinate the production of these this year.

**Action** - Claire Turner

## **EVENT DATES**

15th November 2016 - FOBS meeting  
24th November 2016 - Harrods Christmas shopping trip  
3rd December 2016 - Christmas bazaar  
9th December 2016 - Christmas lunch  
10th January 2017 - FOBS meeting  
20th January 2017 - Infant disco  
27th January 2017 - Junior disco  
4th February 2017 - Quiz night  
8th February 2017 - FOBS meeting

9th March 2017 - FOBS meeting  
25th March 2017 - Family event  
20th April 2017 - FOBS meeting  
16th May 2017 - FOBS meeting  
21st May 2017 - Binfield 10k  
9th June 2017 - Junior disco  
14th June 2017 - FOBS meeting  
16th June 2017 - Infant disco  
1st July 2017 - Summer fete  
12th July 2017 - FOBS AGM

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 15th November at 8pm in the Year 4 classrooms. All are very welcome.