



FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING – MONDAY 15th MAY 2023

1. PRESENT

Hayley Hammond	Charlotte Light	Joanne Maher
Jessica Simpson	Lorraine Parker	Claire Turner
Nicola Jenkins	Emma Muggerridge	Vicky Lunn
Debs Conneely	Tania Chizlett	Sam Daines
Steve Roby	Rachel Parker	

2. APOLOGIES

Jackie Kelley	Ali Melabie	Kate Hayes
Martyna Goncalves		

3. APPROVAL OF MINUTES FROM LAST MEETING (APRIL 2023)

April 2023 minutes were approved as a true record by Charlotte & Nicola.

4. TREASURERS REPORT

Bank balance	15/05/2023	£21,820.71		
Stripe account		£0.00		
iZettle account		£0.00		
Petty cash		£0.00		
Available funds		£21,820.71		
		Agreed spend	Spent to date	Left to spend
Commitments 2022/2023	Teachers Floats	£1,600.00	£977.40	£622.60
	Enrichment Week Spring Term	£950.00	£493.38	£150.00
	Sports Week	£950.00		£950.00
	Books	£1,500.00	£1,258.56	£241.44
	BOLE	£250.00	£25.80	£224.20
	Swimming Pool	£3,000.00		£3,000.00
	School Plays	£200.00	£200.00	£0.00
	Contribution to Year 6 leavers	£300.00		£300.00
	Committed to Date	£8,750.00	£2,955.14	£5,488.24
	Available currently	£16,332.47		
		Agreed spend	Spent to date	Left to spend
Commitments 2023/2024	Teachers Floats	£1,600.00		£1,600.00
	Enrichment Week Autumn Term	£500.00		£500.00
	Christmas week	£950.00		£950.00
	Enrichment Week Spring Term	£500.00		£500.00
	Enrichment Week Summer Term (Sports week)	£500.00		£500.00
	Books	£1,500.00		£1,500.00
	BOLE	£250.00		£250.00
	School Plays	£200.00		£200.00
	Contribution to Year 6 leavers	£300.00		£300.00
	Committed to Date	£6,300.00	£0.00	£6,300.00
	Available after next years commitments	£10,032.47		
Income since last meeting				Expenses since last meeting
Amazon		£31.71		Coronation lunch - napkins
BFC		£56.50		£36.67
Tea towels		£458.09		Cards for Coronation pins
Coronation Games/Tombola		£60.69		£36.83
Windsor Yards craft fayre		£200.00		Additional pins
				£21.35
Total		£806.99		Total
				£94.85

Outstanding BOLE budget probably not needed for remainder of year as we have received donations from Ashridge Garden Centre.

Jess has secured fund matching from her employer (Lenovo) for her volunteer time to paint a school, equates to £120. This can be used for future events but Jess needs formal evidence as a record of her participation. Note this is managed through Benevity, *Hayley to renew listing in July 2023 and update FOBS logo.*

5. PRESIDENT'S REPORT

The Governors have a few questions regarding the system robustness, suitability for the children to use and the school IT technician will be visiting Ranelagh School to review their existing system. School would like to include a new lighting set up and also have the new system in place by Year 6 production on 28th/29th June if possible. System will take 4 days for installation but equipment will need to be ordered in advance. The

Governors could call an emergency meeting when they have had the outstanding queries answered. The supplier has also supplied a similar system to Ranelagh school. Nicola asked if we can get any parents within the school to potentially supply & install this equipment but Jo advised this has been tried unsuccessfully previously and will also take longer to organise.

Jo proposed a vote for FOBS to put £10K towards sound system if the Governors can match this and then we can set up a GoFundMe campaign for the remaining £5K.

13 people present excluding teacher : 11 people voted for the donation with 1 non voter and one non eligible member.

6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (APRIL 2023)

6.1 Grants – Persimmon Community and BFC lottery contacts (Claire) : ONGOING.

6.2 PTA events contract change – Nicola & Jo to liaise re setting up advertising slots on PTA events and changing contract with PTA events. ONGOING

6.3 Christmas bazaar event records

Hayley to chase individual stall holders for outstanding event records. ONGOING

6.4 Binfield Believes event record – (Jo & Vicky) ONGOING

6.5 Playground bench replacement – school would prefer composite benches as they are maintenance free (approx. £380-£600 vs £170-£280 for wood depending on size. We could ask local businesses or parents to sponsor a bench. To be reviewed after decision made on the sound system.

6.6 Windsor Yards Craft Market thank you poster

School are aware we need some photos, Jo to organise on Wednesday 17th May. Jess to create a poster.

6.7 Year 6 Leavers Pen audit

Previous pens have had the school name not FOBS (Jess shared a picture online. Pens are 70p each with a pouch. Order size needs to be 250 (approx. 4 years worth) to ensure the low price (approx. £200 total). Claire advised that year 6 responsibility ties are also needed for September, approx. £2.20 each, £300 total to cover 2 years. Unanimous vote to proceed with both purchases.

6.8 FOBS recruitment drive

Jo & Jess have created a new “We need you” poster for the OWL noticeboards and this was also shared in the school newsletter on 12th May. Jess & Jo have created a publicity strategy campaign for sharing with new starter parents and for existing parents via book bags. The plan is also to engage children to promote FOBS. Tania suggested creating a large visual display in the playground of what FOBS support.

6.9 FOBS Facebook group change

Jo has created a new page, Hayley to share a link with the minutes. Please spread the word among fellow parents. New page and old private group to run concurrently for a few weeks.

Link to new Facebook page : <https://www.facebook.com/groups/friendsofbinfieldschool>

6.9.1 Shipping Container storage options (Jo) in progress. Please share any pictures of “attractive” containers with Jo via FOBS email.

6.10 Coin Fundraiser (Vicky)

Vicky advised that the Rotary club did this over the River Severn bridge at Easter. Can we do something similar for FOBS? Jo to check with school re cash on site?? Can we run this from each class into the hall or around the playground. Can we make a bench shape from coins or cover the FOBS logo? May need to run this in September to avoid clash with GoFundMe campaign.

7. CHAIR REPORT

7.1 Previous events

7.1.1 Coronation tombola & Beat the Goalie stall : 7th May

Jo passed on thanks to Nicola, Lorraine & Lorraine’s children for setting up and running these stalls on a very soggy day at the Foxes Den Coronation event.

7.1.2 Big Help Out Volunteer day : 8th May

Jo passed on thanks to everyone who volunteered on the day. Main hall, corridor & yr 1 cloak-room was painted, along with weeding, gutter clearing, litter picking and pencil sharpening.

7.2 Upcoming Events

7.2.1 Binfield 10K request for volunteers : 21st May

Please email the 10k committee or fobs email if you are able to help (ensure you quote FOBS as we will get a donation)

7.2.2 Bag2School collection : 24 and 25th May

Lorraine advised all in hand. Jess to organise communications

7.2.3 Refreshments at New reception parents evening : 8th June, 6:15pm

Please email fobs@friendsofbinfieldschool.co.uk if you can help. Jo to ask Martyna if we can bring some uniform along.

7.2.4 New starter picnic & uniform sale. Picnic date 7th July

Nicola & Vicky to co-ordinate, uniform sale date tbc as this will be in school

7.2.5 GoFundMe campaign / coin trail / non uniform day? : 23rd June?

7.2.6 PBTP raffle & silent auction : 1st July

Tania has 14 prizes so far and potentially another 19 prizes. Tania asked everyone to think about where they go locally that might be able to offer a donation towards raffle / auction. Raffle sub committee meeting to be organised before printing tickets. Volunteers needed to man the stall on 1st July. Draw to be at 8:30pm? Jo to check timings for draw with Jackie.

7.2.7 Infant / Junior discos : 7th July

3 sessions in main hall from 6-9pm. DJ has been booked for whole evening. Tickets and up to £5 worth of tokens to be bought in advance via PTA events. Reception & KS1 tickets will include snack and gift but no tokens. 15 people on working group. 15 DBS volunteers needed for each disco, volunteer sign up slots to go live on PTA events asap. School currently has 120 parents with DBS, Nic would like to get 30 new parents to sign up. Ticket sales will not be launched yet.

7.2.8 Refreshments at Infant & Junior sports days : July 11th & 12th

Please send an email to fobs@friendsofbinfieldschool.co.uk if you are able to volunteer?

7.3 KS1 tech

School would like to improve KS1 technology in the future.

8 **BINFIELD BEACON ADVERTISING (2nd Monday of month)**

Issue	Deadline for new content
Jul-23	12-Jun
Aug/Sept-23	10-Jul
Oct-23	11-Sep
Nov-23	09-Oct
Dec 23-Jan 24	13-Nov

9 **ANY OTHER BUSINESS**

None

UPCOMING EVENT DATES

Thursday 25th May 2023

Thursday 8th June 2023, 6:15pm

Tuesday 13th June 2023, 8pm

Friday 23rd June 2023

Saturday 1st July 2023

Friday 7th July 2023

Tuesday 11th July 2023

Wednesday 12th July 2023

Wednesday 13th July 2023, 8pm

- Bag2School collection

- New reception parents evening refreshments

- **FOBS meeting**

- Non uniform day for Go Fund Me?

- Party by the Pitch raffle & silent auction

- Infant / Junior discos

- refreshments at KS2 sports morning

- refreshments at R/KS1 sports morning

- **AGM (NOTE CHANGE OF DATE)**

10 **DATE OF NEXT MEETING : Tuesday 13th June 2023, 8pm. School ICT room & online**