



FRIENDS OF BINFIELD SCHOOL
REGISTERED CHARITY NUMBER 1079512
MINUTES OF FOBS MEETING - THURSDAY 16TH MAY 2019

PRESENT

Jackie Rawes
Kirsty Sizeland
Tom Olliver
Kate Hayes

Claire Turner
Polly Phillips
Jo Maher
Rachael Norman

Claire Thomas
Jane Roylance
Hayley Hammond
Simone Tissot

APOLOGIES

Stacey Omokaro
Debs Conneely

Julie Nixon
Rachel Norris

Purveen Hira
Emma Pike

MINUTES OF THE LAST COMMITTEE MEETING

Minutes were reviewed and accepted as a true representation of proceedings.

PRESIDENT'S REPORT

Mrs Norman spoke with Mrs Mistry prior to the meeting and she confirmed that the School's plans for upcoming requirements for funding remain the same. The School is currently focusing on getting 3 quotes for the Year R outside area, Technology plans are still in place as well as the vision for creating a new nurture space.

Thanks was passed on to the committee for the helmets that have been provided for the Reception children to wear whilst using the ride on scooters/bikes in the playground.

The staff sign up sheet for the volunteering slots at the Summer fete is up in the staff room.

Jackie confirmed that she had received an email from Debbie about the prospect of having Pony rides at the fete. The School have advised it is fine in principle as long as H&S regulations are adhered to.

Miss Tissot wanted to confirm if there had been any funds put aside for the Summer term enrichment week. The committee advised her that £950 was available within our budget and that the Spring term's allowance had not been used. School to confirm with Julie.

TREASURER'S REPORT

<i>Treasurer's Report</i>		FOBS Meeting		16 May 2019	
Bank balance at		30-Apr	19,161	Main	
Petty cash on hand		30-Apr	<u>2,800</u>	Paypal	
	Available funds		<u>£21,961</u>		
				Allowed	Spent
Commitments	Xmas Week		£118		£832
	Teachers Floats		£1,212		£388
	Bank charges		£40		£80
	Sports Week Summer Term		£950		
	Enrichment Week Spring Term		£950		
	Enrichment Week Autumn Term				
	Contribution to Year 6 leavers		£300		
	Hall microphones		£214		£286
	Purchase of books for school		£36		£3,154
	Committed to Date		<u>£3,820</u>		
	Available		£18,141		
 <i>Events since last meeting</i>					
Quiz Night	Income		£1,933		
	Costs		-£529		
			<u>£1,404</u>		

CHAIRMAN'S REPORT

Stacey emailed Stuart to let him know that the Race night idea had been discussed, however a previous race night had not been very successful and had actually made a loss, but FOBS were very grateful for his suggestion and would be very interested in his continued support with events and possible fund matching opportunity.

Jackie raised that the next meeting would be the AGM and that the key committee roles would be up for nomination/vote again and was anyone interested in stepping up? Julie Nixon (Treasurer) and Claire Thomas (Vice Treasurer/Website Coordinator) have confirmed that they will be stepping down at the AGM.

CORRESPONDENCE

Shed - Martin has purchased the felt to fix the shed roof, he just needs to wait for a dry spell when he has some time to do it. He needs to submit his expense for the materials. **ONGOING**

SUB-COMMITTEE DETAILS

Discos - Kirsty raised that she has revisited the security issue of access to the back of the School with Mrs Mistry during drop off/pick up times for the upcoming discos. It has been agreed that this will be fine as long as there is someone standing on the main gate for the duration that the gate is open to monitor who is entering the School grounds. This will hopefully mean that drop off/pick up for the discos can become more free flowing. Kirsty is not able to attend the Infant disco this time and is asking if there is someone else that is able to run it on the night? Jane has agreed that she can shadow Jackie for the night. Kirsty to revisit the option of having a 'Disco Dave' type entertainer for the night to run the Infant disco as the structure of MAD academy worked well for the last Year R disco. Drinks/sweets stock to be looked at after the 10K.

Summer fete - Posters are going up and banners will be ordered next week. Everything else is coming along well with the Sub-committee. Volunteer slots will hopefully be loaded ready to go live before half term.

Binfield 10k - We are providing the Gazebos, School toilets/tables/chairs. Purveen has put in a request for help setting up from 4pm on Saturday and from 7am on Sunday.

ANY OTHER BUSINESS

Forms - Stacey and Jackie raised that we would like to implement new forms for the Teachers to use to encourage new ideas on what they would like us to spend our funds on. These could be used for requirements for enhancing the learning environment for the children, whether that be for their own classrooms/Year group or for particular areas within the School. They would need to include detail and quotes, as well as specific reasoning for the requirement and how it would relate back to FOBS' constitution. Before these are presented to FOBS they would need to be signed off by the SLT within the School and would provide us with the required audit trail in line with our constitution. Polly to put something together. **ONGOING**

Bowling alley - The bowling alley is still in the way in the shed and has to be moved every time anyone wants to get anything out of the shed. Stacey to ask Kerry about us getting another shed/container for more storage. **ONGOING**

Second hand uniform request forms - Jo has completed the forms and Kate has now added these online. These will go live from tomorrow. The next sale is on the 28th June after the new starter picnic. **ONGOING**

BOLE covering - Jackie has checked and non play grade wood chippings are acceptable for the BOLE. Jackie to do a Parentmail to request any parents that could donate wood chippings so that the matting on the ground can be recovered. **ONGOING**

Domain name - The renewal of the domain name is due to be paid and it was discussed whether this was required anymore. Although we don't currently use the domain name, we do use the @friendsofbinfieldschool email addresses, so it was decided that Julie would renew this for a further year.

Future events - Polly raised that Sears are very keen to be involved with community events alongside FOBS. They have made suggestions such as; a car boot sale on the school field, an outdoor cinema and a little Princess Trust event. All events to be discussed further when putting our calendar of events together prior to the AGM.

Children's Challenge - Kate discussed the opportunity of sending a Parentmail out regarding the Children's Challenge, a cross country relay event where the kids can complete a half/full marathon as a team. Entrance fee of £15, with the School receiving £10 of that as well as any other fundraising that is done. Kate to do a Parentmail for Debbie to send out.
<https://thechildrenschallenge.com/2019-crosscountry-relay>

GDPR - We need to make sure we are compliant with GDPR, so with the thank you emails that are sent out to everyone that has agreed to an Estate agent board for the Summer fete, Hayley will add a line giving them the option to opt out of receiving future communications requesting boards at other events if they wish.

New parents evening - Stacey will be doing a welcome speech, the Governors will also be here. Jo, Kirsty, Jane and Claire have offered to set up and serve the refreshments on the evening.

Sports day refreshments - Jackie, Claire, Kirsty and Kate have offered to set up and serve the refreshments on the morning of the Junior sports day (10th July.)
Jackie, Claire, Hayley and Kate have offered to set up and serve the refreshments on the morning of the Infant sports day (11th July.)

EVENT DATES

19th May 2019 - Binfield 10k
14th June 2019 - Infant disco (Joint YR/Y1/2)
20th June 2019 - New parents evening
21st June 2019 - Junior disco (Split Y3/4 and Y5/6)
28th June 2019 - New starter picnic / Second hand uniform sale
29th June 2019 - Summer fete
5th July 2019 - BOLE tidy up
10th July 2019 - Junior Sports day
11th July 2019 - Infant Sports day
11th July 2019 - AGM
23rd July 2019 - End of year presentation assembly

DATE OF NEXT MEETING - The next meeting is the AGM and will be held on Thursday 11th July at 8.00pm in the main hall. All are very welcome.