



## **5. PRESIDENT'S REPORT**

- 5.1 Technology project** : School have shared details of the upcoming technology upgrade project circa £140k total cost (class tablets to be replaced with Chromebooks + programming – 1 unit between 2 children year 1-6, new screens in every classroom and new laptops for teachers, note FOBS cannot directly contribute towards the teacher laptops. Cost also includes set up and ongoing tech support) and any contribution from FOBS would be much appreciated. Existing headphones can be used with the new devices and existing charging units can be upgraded. Expected lifetime of new equipment is 5-8 years. Jo suggested that we contribute £5k initially as our minimum annual committed spend is £6k but ideally we should allow £8.5k. The committee unanimously voted to spend £5k. Jessica asked about expected timing for project and Jo will discuss direct with Jessica.

## **6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (May 2022)**

- 6.1 Mini Baker Magazine** – to revisit later.
- 6.3 Grants** – Claire has applied for the Lexicon grant (£5k towards the BOLE canopy) and we should hear back in September. Claire has also submitted a first draft application to Ceri for the Parish Council grant (£5k towards the swimming pool) and is awaiting feedback. Parish Council grant review panel is in July.  
Jessica raised that FOBS & school may find it beneficial going forward to be clear upfront about full costs of additional learning activities as some parents would be happy to contribute larger amounts if it avoids the risk of activities being cancelled.
- 6.4 Online fees** – Should we include these as compulsory going forward? Transaction fee is related to card payments and platform fee goes to PTA events. This is currently voluntary however we have lost approx. £100 so far on the circus due to the high cost of tickets.  
**Option 1** : voluntary as present  
**Option 2** : compulsory  
**Option 3** : include fees in event cost  
Or we can review and decide for each event individually. We could also opt to pay annually (£350) for PTA events and then there will be no platform fees per event. *To be reviewed in September 2022.*

## **7. CHAIR REPORT**

- 7.1 Previous events overview**
- 7.1.1 Parish Tombola event** : Using the dice went well however need to plan to distribute the better prizes gradually over the whole event time.
- 7.1.2 Jubilee Tea Towel** : Well received by parents. Just need to order earlier in future so items can be delivered at the time with the event. *Possibility of calendars / tote bags in 2023 to reviewed in September agenda.*
- 7.1.3 Doughies kits** : Again well received by parents. Only drawback is the dough needs to be kept cool after delivery before distribution to avoid over proving and this was slightly challenging on the hottest day of the year. Tania commented that the recipe refers to adding basil but basil was not included in the kit and also the instruction video link didn't work. To consider running again in the Autumn term (maybe around firework night). Claire said that Tina (school chef) has advised that we can store dough in the school fridge for future events provided we give her enough notice.

## 7.2 Upcoming events

### 7.2.1 Circus (25<sup>th</sup> June)

Additional volunteers needed for all shows, please email fobs@ if you have any spare time to help out on Saturday. FOBS gazebos to be used as David Cliff gazebos are already booked.

### 7.2.2 Party by the Pitch (2<sup>nd</sup> July)

FOBS will be running a face glitter & washable tattoo stall. Volunteers needed although tickets are sold out. Jo to make a video and we need an advertising white board at school entrance appealing for volunteers.

7.2.2 Krispy Kreme Doughnuts – Lorraine has offered to coordinate. To be sold on last day of school (Friday 22<sup>nd</sup> July) Original glazed doughnuts, £5.50 upfront cost for 12 (retail price is £11.95) and we will sell a box for £10 (pre-orders on PTA events). do we split boxes and if so does Natasha's law apply? To be discussed after circus.

7.2.3 Bag2School (Tuesday 5<sup>th</sup> from 1pm-4pm and 8-10am on Wednesday 6<sup>th</sup>) – Parish office have offered to store items overnight but items will be stored in the large meeting room at the opposite end of the Parish Council building so need to plan how this will be managed with the collection van.

7.2.4 New starter picnic / 2<sup>nd</sup> hand uniform (Friday 8<sup>th</sup> July, 1:30pm) : Volunteers needed please email fobs@ if you can help (*Martyna is unavailable*)

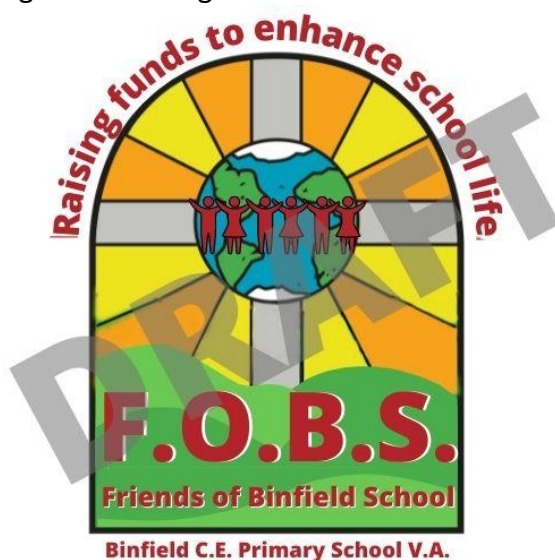
### 7.2.5 Sports days (Tuesday 12<sup>th</sup> / Wednesday 13<sup>th</sup> July)

Stock order needed (cups/water/croissants/biscuits) and volunteers needed. Do we try to minimise single use plastic or spend more on canned items? Recycling boxes also needed. Jessica offered to do a Costco run to get supplies. Do we have a previous shopping list? Volunteer sign up slots to go on PTA events after the circus.

## 7.3 FOBS logo

Leeanne created some draft options for a new logo which school then reviewed and feedback was that we needed to link it more closely to the school logo. Jo then shared the proposed option and explained the rationale behind the design. The committee unanimously agreed to move forward with the proposed design (see below).

The FOBS Facebook page will be made an open page instead of a closed group so people can freely find info and make events more visible although all existing members will have to join the new page. Nick has offered to set up the new Facebook page to be launched when new logo has been agreed.



#### 7.4 Constitution changes

The proposed changes to the constitution cover clarifying the core vs general committee and voting rights of members and the draft constitution has been shared with the team by email. Jo asked that all members review the proposed changes and email fobs@ if they have any comments. If there are no objections, the constitution will be adopted at a special meeting prior to the AGM.

#### 7.5 AGM committee roles

As usual all committee will step down at AGM in July 2022. Job specs are available on PTA events, Jo encouraged members to consider standing for a role.

Please email [fobs@friendsofbinfieldschool.co.uk](mailto:fobs@friendsofbinfieldschool.co.uk) or approach a committee member at any time if you know of anyone who might be interested in a core role.

Jessica suggested that we need to expand our communications around what is required for the core roles and who is planning to step down. We desperately need more members otherwise “no FOBS = no fun”.

**Committee can still run as an active charity to spend funds if we do not have an active committee however no events or fund raising will be possible which will have a significant impact on school life.**

#### 8. BINFIELD BEACON ADVERTISING (2<sup>nd</sup> Monday of month)

next deadline August / September = 11<sup>th</sup> July. No events.

#### 9. ANY OTHER BUSINESS

The scrunchies made by Claire’s mum went down very well at the new parents evening and will be sold at the new parent’s picnic before being added to PTA events.

Kate advised that there a number of items that we need to find new contacts for (Ascot, BFBC lottery, Easyfundraising, Easy2name and PTA events hosting).

Claire asked if the reception pot of money still needed spending but Hayley advised that the reception parents have already sorted this out.

Debs suggested that we need to promote the raffle prize donors a bit more before the raffle draw date.

#### UPCOMING EVENT DATES

Saturday 25 <sup>th</sup> June 2022	- Circus
Saturday 2 <sup>nd</sup> July 2022	- Party by the Pitch (Face Glitter stall)
Tuesday 5 <sup>th</sup> / Wednesday 6 <sup>th</sup> July 2022	- Bag2School Collection
Friday 8 <sup>th</sup> July 2022	- New parents picnic / 2 <sup>nd</sup> hand uniform
Tuesday 12 <sup>th</sup> July 2022	- Junior Sports Day
Wednesday 13 <sup>th</sup> July 2022	- Infant Sports Day
<u>Thursday 14<sup>th</sup> July 2022, 8pm</u>	<u>- AGM</u>

#### 10. DATE OF NEXT MEETING – AGM : Thursday 14<sup>th</sup> July 2022, 8pm. School ICT room & online