



## **8. PRESIDENT'S REPORT**

1 quote for sound system via Jackie's contact has been received, currently awaiting the full technical specification then details can be shared with school and also Nicola's contact for a second quote.

2023 Swimming pool full cost is £6800 and school would appreciate a contribution from FOBS as in 2022.

Jo asked Philippa if school will be organizing coronation celebrations, Philippa advised discussions are in progress but it is likely to be something along the lines of the Jubilee picnic. Claire asked if the BOLE canopy has been fully installed as FOBS still need to pay £3000 towards this. School are currently waiting for the canopy installation company to relocate a water butt and adjust guttering then school will issue an invoice to FOBS.

## **6. ACTIONS ARISING FROM MINUTES OF LAST MEETING (JANUARY 2023)**

### **6.1 Grants – Persimmon Community and BFC lottery contacts (Claire) : ONGOING**

Jo has contacted Wellington College for details of their grant system and awaiting further information. Claire advised she has applied for Persimmon grant again.

Waitrose awarded FOBS a £333 community matters grant (cheque was made out direct to school) for environmental activities and this will be used for BOLE activities.

### **6.2 PTA events contract change – Nicola & Jo to liaise re setting up advertising slots on PTA events and changing contract with PTA events. ONGOING**

### **6.3 FOBS meeting notifications**

6.3.1 Comms plan (Jess) : content for next school newsletter due tomorrow. Need to include spring planters & quiz thank you. Nicola suggested running a quiz or similar event in September or October to get parents involved early.

6.3.2 Meeting list in OWLS : Jo to place key for OWL noticeboards in the metal cupboard in FOBS shed for easier access.

### **6.4 Christmas bazaar event records**

Hayley to share event record and Christmas bazaar stall income/costs breakdown spreadsheet with team / stall holders.

### **6.5 Binfield Believes event record – (Jo & Vicky) ONGOING**

## **7. CHAIR REPORT**

### **7.1 Previous events**

#### **7.1.1 Quiz night**

Good success despite reduced ticket sales. Approx. £500 raised. Hayley to finalise event record and send thank you letters for Laithwaites and Daruchini raffle donations.

### **7.2 Upcoming Events**

#### **7.2.1 Spring planter sale 17<sup>th</sup> March**

Martyna & Ali have been getting pricing. Too early to get pricing for plants at the moment. Ali asked how many planters we sold in 2022? Debs advised we sold 34 planters in 2022 @ £15 (1 x ivy, 2 x primrose, 1 x cyclamen).

### **7.2.2 Binfield Egg Hunt**

Launch will be week after half term. This year's theme will be storytelling. Creative input needed from FOBS (Jess / Jo?). Jess asked how much we would like to grow the event as in terms of income as it doesn't match the October scarecrow hunt, Vicky advised the sky's the limit! Jo suggested we could set an incentive for returned maps e.g. Entry into a draw to win a large egg / bunny / Easter afternoon tea at Cantley House? The chocolate prize per map is a good incentive but Tania advised it is hard to get large quantities of chocolate prizes. Map advertising is the main source of income, could we use sponsor money to buy chocolate prizes from Costco? Jess asked if we could ask the map sellers for a cut of their takings but Vicky advised the 3 local establishments are very different business models and should be viewed as community partners. Need to consider equalising the map advert costs as well. Sub committee meeting to be held asap. Please put a message in the chat if you wish to join the sub committee (Thanks to Rachel, Tania, Sam who offered to help)

### **7.2.3 Summer fete / family cinema night *Event lead needed***

Provisional FOBS summer event date is 24<sup>th</sup> June but an event lead is needed otherwise we will not run a summer event.

### **7.2.4 Party By the Pitch**

PBTP will be on 1<sup>st</sup> July and the PBTP committee have offered FOBS the opportunity to run the raffle / silent auction along with glitter masks with 100% proceeds from these stalls going to FOBS which may be good option if we are not running a summer event. Raffle tickets can still be sold via school bookbags as usual. Tania is happy to set up raffle but wont be available to run it on the day. Nicola is also happy to help with prizes.

### **7.2.4 Summer term discos (May)**

Exact date to be after Y6 SATS, awaiting school to confirm timing. Nicola to discuss planning with Kirsty.

## **7.3 Core committee roles / AGM**

A number of the core committee members will not be standing again for nomination at the 2023 AGM (*Chair, Treasurer, Secretary, PTA events website*). A minimum of 4 core members are needed as trustees for Charities commission registration. Job descriptions are available on PTA events. Please feel free to approach any of the committee members for further information.

Jo & Jess to meet over half term to come up with a publicity campaign to include print & visual media. Nicola suggested a "meet & greet" style gathering to get more people involved.

## **7.4 FOBS logo launch**

Launch to be scheduled alongside the AGM / roles promotion.

## **7.5 Coronation volunteer day (playground benches)**

Approx. 7 x wooden benches need replacing and painting before use. Jess suggested getting local businesses to sponsor a bench and have a named plaque on each one. As part of the King's coronation celebrations, there is a drive to get people to volunteer in the community on Monday 8<sup>th</sup> May bank holiday and we could get people to come in and paint the new benches / volunteer in the BOLE. Jo to get an activity wish list from school and co-ordinate advertising with Jess.

## 8. BINFIELD BEACON ADVERTISING (2<sup>nd</sup> Monday of month)

Issue	Deadline for new content
Mar-23	13-Feb
Apr-23	13-Mar
May-23	10-Apr
Jun-23	08-May
Jul-23	12-Jun
Aug/Sept-23	10-Jul
Oct-23	11-Sep
Nov-23	09-Oct
Dec 23-Jan 24	13-Nov

## 9. ANY OTHER BUSINESS

Claire asked if we wanted to order Coronation pin badges for children and staff as we did for the jubilee, cost is 49p each, FOBS agreed to buy one for each child and teacher, Claire to place order asap.

The committee unanimously agreed to put £3000 towards the 2023 swimming pool costs.

We will await the final technical spec and quote for the hall sound and lighting upgrade from Jackie's contact and also a second quote before committing any funds to this project.

Hayley asked if anyone was interested in organising coronation tea towels, Lorraine & Karen offered to lead this. Hayley to share contact details with them.

Ali asked about the lost property bin under the canopy as last term it was overflowing and things were getting very wet. This is the school's responsibility however Jo, Lorraine & Martyna sorted it over Christmas. Jo to ask school if a larger container can be used and also can the bin be relocated to Junior playground nearer to entrance gate.

Lorraine advised the next Bag2School collection will be on 25<sup>th</sup> May (a change to previously advertised date of 19<sup>th</sup> May).

## UPCOMING EVENT DATES

### **Tuesday 7th March 2023, 8pm**

Friday 17<sup>th</sup> March 2023

April 2023

### **Thursday 20th April 2023, 8pm**

May

### **Monday 15th May 2023, 8pm**

Thursday 25<sup>th</sup> May 2023

### **Tuesday 13th June 2023, 8pm**

Saturday 24<sup>th</sup> June 2023

Saturday 1st July 2023

### **Wednesday 13th July 2023, 8pm**

July

### **- FOBS meeting**

- Spring planters (*Martyna & Ali*)

- Binfield Egg Hunt

### **- FOBS meeting**

- Infant / Junior / family disco?

### **- FOBS meeting**

- Bag2School collection

### **- FOBS meeting**

- Summer Fete / family cinema night? **Event lead needed**

- Party by the Pitch

### **- AGM (NOTE CHANGE OF DATE)**

- Infant / Junior sports days

## 10. DATE OF NEXT MEETING : Tuesday 7<sup>th</sup> March 2023, 8pm. School ICT room & online