

The Friends of Bishop Gilpin
Report and Financial Statements
Year ended 31st July 2022
Charity number 1060709

DRAFT WAITING AUDITOR SIGNATURE

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

The Trustees present their annual report and financial statements of the charity for the year ended 31st July 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14

About the Friends of Bishop Gilpin

The Friends of Bishop Gilpin or “**FOBG**” is the name for the Parent-Teacher Association of Bishop Gilpin Church of England Primary School. The word ‘Friends’ was included in the name to reflect that the inclusion of the wider Bishop Gilpin, “**BG**” community which includes ex-pupils and ex-staff, the churches linked to the school and local businesses.

FOBG looks to raise money in a fun, community-oriented way to finance both facilities and equipment that cannot be funded by the main school budget. In addition, FOBG also provides links between the school and parents and organises social activities that bring members of the school community together.

Every current BG parent and all the staff are automatically members of the Friends – there is no signing-up process. FOBG is managed by a committee of parents, in partnership with the Head teacher and the Governors, on behalf of all the parents. The committee meets every half term. The school and the Governors work closely with FOBG to ensure that the fundraising and projects that both the BG School Fund and FOBG undertake fit alongside each other to maximise the potential for school improvement. The committee encourages all parents to come along to one of these meetings to see for themselves what we do.

FOBG is a lively and active organisation and we put on events for both children and parents throughout the year – usually one social and one fund-raising event per term. We also organise smaller treats and events for the children, as well as providing refreshments at school events.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

Financial Review

FOBG's work is entirely reliant on the income generated from its fund-raising activities and donations. During the year ended 31st July 2022, FOBG raised a net figure of £33,934 (2021 - £25,105).

The Autumn term brought a term of raised community spirits with the commencement of in person events after another year of mostly online events due to the restrictions in place due to Covid 19. Exciting fundraising events this Autumn included a Halloween trail; sales of child-designed Christmas gifts (cards, mugs etc); Christmas trees, as well as an incredibly popular class-designed 2022 calendar. The largest fundraising for the Autumn term was the on-line raffle, which donations from parents and local businesses, and which raised just under £3,500.

In addition to FOBG led events, one parent kindly did a sponsored cycle ride with all the sponsorship and gift aid coming directly to FOBG. This raised just over £1,200 which was a fabulous addition to the fund raising pot.

Coming into 2022, and with more Covid 19 restrictions being lifted, the FOBG were delighted to run more in-person events. The three significant fundraisers for the Spring/Summer term were: a Circus event - which St Mary's Church generously doated the use of their field for; a parent/carer social event with the amazing staff band; and the Summer Fair. We were delighted that these events together raised £14,500. All of these events were incredibly popular, and the FOBG had immense support from the wider BG Community to help make these events incredibly successful.

In addition to large-scale fundraisers, the FOBG ran/supported some events purely aimed at the children such as an Easter Egg Decorating competition; and second-hand book collections/book swap. Whilst raising money was not the main aim of these events, the events added an amount of £460 to the fundraising.

Given the current cost of living pressures that the community is facing, we are delighted that we have two members that continue to run regular Newly-New Uniform sales which raised £1,296 this year.

There are a number of partners that give a percentage of their sales to FOBG including Bags to School, Amazon, Give as You Live and a few local businesses. These together raised over £1,300. We hope to work with more partners and significantly increase the amount during the next few academic years.

During the year, we allocated a total of £18,682 to resources to enrich and improve our children's school experience. Over £11,000 was spent on the library, a project close to FOBG's heart. We were delighted to be able to once again subsidise a school trip to the Wimbledon Theatre Pantomime at Christmas contributing £1,845. We funded workshops for the school through the academic year. Other expenses during the year included providing Art Resources and various brilliant workshops for the pupils.

This year has seen a progressive return to more traditional fundraising activities. We have been thrilled with how the school and BG Community have engaged with the FOBG and supported the school.

The Committee would like to thank everyone who has been involved – parents, teachers, supporting companies and not least the children of BG – all have been amazing as ever.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

Risk Management

FOBG does not invest or put on deposit any funds raised. All funds raised are held as cash in recognised financial institutions, Barclays Bank PLC, Pay Pal UK and Virgin Giving until they are allocated for expenditure by the committee. The principal risk faced by the FOBG is therefore counter party credit risk to its bankers for the cash held on its behalf.

Reserves Policy

The Trustees aim to ensure that FOBG is never overdrawn. The current and following year's commitments are reserved before any cash is available for other expenditure.

Plans for the future

The FOBG have made a commitment to continue to support the school library which is a huge asset to the school and widely loved by the children. We also committed to continuing to support workshops and contribute to the annual pantomime trip making it affordable and accessible to all children that are able to attend.

Structure, governance and management

FOBG is a registered charity and is led by parents at the school. The object of the FOBG is to advance the education of pupils in the School in particular by engaging in fund raising activities and providing facilities and equipment, in all cases in keeping with the ethos and aims of the School.

The Friends of Bishop Gilpin is a registered charity, number 1060709, and is constituted by its governing document as adopted 26 January 1997 and as amended 9 October 2009 and October 2018. It is run by a committee of up to ten elected trustees. The Head of School and one member of staff of the school and either one Governor or member of the clergy from the Wimbledon Team Ministry (if invited to the membership by the committee) are invited as ex officio members.

A member may be elected to serve for two terms but may be elected for a third term only with the approval of the committee.

The committee must hold at least three meetings in every academic year and usually meets the second Tuesday of every half term.

The full constitution of the FOBG is available on request to either the Secretary or the Treasurer and is also available on our website.

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

Trustees for the year ended 31st July 2022

Continuing elected term from 26/11/2021

Jaswir Sahota

Francesca Wareing (Treasurer)

Elected 26/11/2021

Uliana Khvorostoyanova

Stephanie Papoutes

Annabell Seevaratnam

Lisa Whyte (Secretary)

Victoria Parry

Rebecca Cruise

Lucy Hutchinson

Leila Boyd (Class Rep Co-Ordinator)

Resignations

Lucy Hutchinson (14/6/2021)

Katherine Harris (26/11/2021)

Ex-officio members

Mr M Ball (re-appointed 14/10/16)

Phil Carter (appointed 23/07/21)

Treasurer

Francesca Wareing (appointed 16/10/20)

Address

91 Engadine Street, London SW18 5DU

Bankers

Barclays Bank plc, Alexandra Road, Wimbledon

Independent Examiner

Kezia York

THE FRIENDS OF BISHOP GILPIN
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2022

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standard (United Kingdom Generally Accepted Accounting Practice).

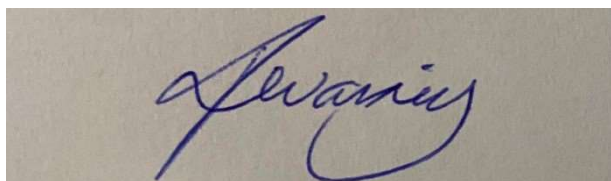
The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of the resources, of the charity for that period. In preparing the financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provision of the Constitution. They are also responsible for the safeguarding of the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legalisation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from the legislation in other jurisdictions.

Approved by the Trustees on the 26th April 2023 and signed on their behalf by

A handwritten signature in blue ink, appearing to read 'Francesca', is written on a light-colored rectangular background.

Francesca Wareing

FOBG Treasurer

THE FRIENDS OF BISHOP GILPIN
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2022

I report on the accounts of the charity for the year ended 31 July 2022 which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kezia York BSc ACA
90 Woodmere Avenue
Croydon
Surrey
CR0 7PF

Date: xxx

THE FRIENDS OF BISHOP GILPIN

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 JULY 2022

	Note	Total Funds 2022 £	Total Funds 2021 £
Incoming Resources			
Donations	3	1,486	2,063
Activities for generating funds	4	47,312	36,277
Investment income		1	1
		<hr/> 48,799	38,341
Resources Expended			
Costs of generating funds	4	14,864	13,235
Charitable expenditure	5	18,683	38,044
		<hr/> 33,547	51,279
Net Income		15,252	(12,938)
Total Funds brought forward		<hr/> 24,567	37,505
Total Funds carried forward		<hr/> 39,819	24,567

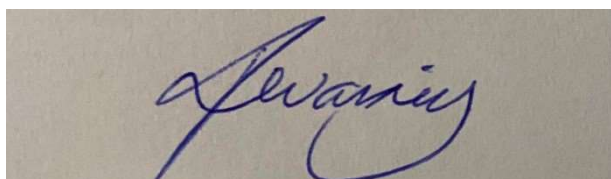
THE FRIENDS OF BISHOP GILPIN
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2022

	Note	Total Funds 2022 £	Total Funds 2021 £
<i>Current Assets</i>			
Debtors	6	217	1670
Cash at bank and in hand		<u>45,918</u>	<u>29,976</u>
Total Current Assets		46,135	31,646
<i>Liabilities</i>			
Creditors falling due within one year	7	6,316	7,079
Total assets less current liabilities		<u>39,819</u>	<u>24,567</u>
Represented By:			
Reserves			
Unrestricted funds		39,819	24,567
Carried forward		<u>39,819</u>	<u>24,567</u>

The charity did not have any restricted funds during the year ended 31 July 2022.

The notes on pages 10 to 13 form part of these accounts.

Approved by the trustees on 26th April 2023 and signed on their behalf by:



Francesca Wareing

FOBG Treasurer

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

Notes to the accounts

1. Accounting Policies

(a) Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011 and applicable regulations.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c) Restricted Funds

The only restricted funds generated were £314 for the library under the 'Library – Book Donation' fund raising event. All of these funds were used on the library during this period and therefore no restricted funds are being carried forward to the next year.

(d) Income Recognition

All income is recognised in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability. Donations, are recognised only upon receipt and when any accompanying conditions have been met. Interest on funds held are recognised only upon receipt.

(e) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure and proof of that liability has been received.

2. Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2021: £nil). No expenses are incurred by the trustees in their role as trustee.

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

3. Voluntary income

	2022 £	2021 £
Donations	<u>1,486</u>	<u>2,063</u>

THE FRIENDS OF BISHOP GILPIN

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022**

4. Activities for generating funds

Fund Raising Event/Initiative 2021-2022	Income 2022 £	Expenses 2022 £	Surplus 2022 £	Surplus 2021 £
Hamptons Sponsorship	2,500	-	2,500	2,000
Uniform Sale	1,302	6	1,296	1,568
Uniform Sale adjustment - previous yr	-	-	-	(285)
PARTNER Bag2School	436	-	436	484
PARTNER Amazon Smile	236	-	236	232
PARTNER Give as You Live	197	-	197	215
LIBRARY - Book Donation	314	9	305	360
Improve the loos	10	-	10	-
Buy and Sale Facebook	10	-	10	5
PARTNER Stikins	34	-	34	30
PARTNER My Name Tags	26	-	26	-
PARTNER Ambience Restaurant	80	-	80	-
FUN FRIDAYS	1,485	-	1,485	3,187
Smartie challenge	-	-	-	10
End of Summer Social (September)	2,927	514	2,413	-
Quiz	2,570	1,446	1,124	1,178
The London Revolution Cycle Ride	1,176	-	1,176	-
Halloween Trail	172	8	164	-
Panetonne	-	-	-	260
Wall Circus	-	-	-	45
Christmas Cards	4,423	2,842	1,581	1,058
Christmas Raffle	3,598	101	3,497	3,160
Christmas Trees	2,068	1,354	715	-
Calendar	2,014	661	1,353	-
Christmas Staff Band	-	-	-	460
Book Sale	205	-	205	-
Pancakes Flippin' Fantastic Fundraiser	-	-	-	1,632
Hamptons Easter Egg Hunt	178	8	170	924
Easter Egg Decorating	85	-	85	-
PopUp Circus	6,139	3,602	2,537	-
Summer Social (Staff Band)	3,954	1,450	2,504	-
Wine Tasting	-	-	-	294
Marathon	-	-	-	4,080
Summer Raffle / Fair	10,922	1,399	9,523	3,159
Krispy Kreme Donut Sales	252	135	117	-
FOBG Annual Costs	-	972	(972)	(1014)
Fundraising Equipment	-	356	(356)	-
TOTALS	47,312	14,864	32,448	23,042

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

5. Charitable Expenditures

Projects Funded	2022	2021
	£	£
ART RESOURCES	2,500	5,900
LIBRARY	11,157	14,316
FUN FRIDAYS DONATIONS FOR CLASS RESOURCES	1,485	3,187
YEAR 6	600	225
PANTO	1,845	175
WORKSHOPS	500	2,104
CHRISTMAS (Incl. CRAFTS & TREE)	60	442
STAFFROOM	-	600
FRONT OF SCHOOL	-	125
MAIN PLAYGROUND	-	6,500
NURSERY PLAYGROUND	-	5,040
READERS*	-	(570)
SUPPORTING OTHER CHARITIES – BLUE DRAGON**	363	-
CALENDAR PRINTS FOR SCHOOL WALL	173	-
	18,683	38,044

*During 2021, £1821.21 was spent on new readers and school gave £2391.07 Credit from 2018-19 where the school spent less than anticipated on Reading books used in classrooms.

** Funds raised from an event during 2021 and paid to Blue Dragon in 2022.

THE FRIENDS OF BISHOP GILPIN
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2022

6. Debtors

	2022	2021
	£	£
Partner: Stickins	34	-
Partner: Ambience Restaurant	80	-
Summer Fair/Raffle Income	103	110
Marathon	-	794
Uniform Sale	-	766
Trade debtors	<u>217</u>	<u>1,670</u>

7. Creditors

	2022	2021
	£	£
Summer Fair/Raffle Costs	1282	-
Fundraising Equipment	93	-
Calendar Costs	83	-
Workshops	500	2104
Library	4064	2644
FOBG Annual Costs	294	285
Wine Tastings Costs	-	2046
Trade creditors	<u>6,316</u>	<u>7,079</u>

8. Commitments

Funds committed during the 2023 financial year include:

	£
Library	11,500
Workshops	2,000
Year 6 contributions	600
Contribution to Panto (Years 1 - 6)	2,400
FOBG Annual Costs	1,200
Art Resources	2,500
Year 1 – Playground Soil	250
Year 1 – Playground Markings	2,085
	<u>22,535</u>

9. Independent Examiners remuneration

The Independent examiners freely gives time and expertise without any form of remuneration or other benefit in cash or kind (2021: £nil). No expenses are incurred by Independent Examiner