

## Minutes of the FOBG Annual General Meeting

**Friday 16 October 2020, 7.30pm, via Zoom**

**Attendees:** Debs Poulter (Chair), Charlotte Edgar (Governor), Mr Birch (Staff), Joan Mesquida, Nayo Rogers, Layi Rogers, Uliana Khvorostoyanova, Annie Stewart, Becky Cruise, Jack Edwards, Bibi Boas Bondesen, Francesca Wareing, Jo Whelan, Annabell Seevaratnam, Jaswir Sahota, Nicola Cook, Steve Conlon, Katherine Harris (minutes)

Item		Action
1.	<p><b>Welcome</b></p> <p>Debs welcomed everyone and thanked them for joining the meeting.</p>	
2.	<p><b>Apologies for absence</b></p> <p>None.</p>	
3.	<p><b>Approval of minutes of last AGM (October 2019) and matters arising from 2019 minutes</b></p> <p>There were no matters arising from the minutes of the last AGM and the minutes were approved.</p> <p>On behalf of all staff Mr Birch thanked FOBG for everything it has done under the very trying circumstances of this year and said that the work of FOBG transforms the school for all our children. The support from parents during lockdown showed the best of us all as a community. Mr Birch thanked Debs Poulter and Jo Whelan, who are leaving the Committee at the end of their elected term, for the large contribution they have made. Mr Birch gave his apologies and left the meeting, due to a prior engagement.</p>	
4.	<p><b>Annual report and accounts for year ending July 2019</b></p> <p>In the last academic year FOBG raised approximately £28,000 net which is a tremendous result for this year. To give context most PTAs – during a ‘normal’ year – raise approximately £8,000. In the last nine years FOBG has raised over £328,000 and spent £310,000. That is a fundamental contribution to the school.</p> <p>Approximately £32,000 was spent in the last academic year. The biggest single expenditure was for the music pod. £37,000 will be carried forward.</p> <p>Debs gave details of ringfenced funds for the year ahead, including:</p> <ul style="list-style-type: none"> <li>• £14,500 for the library and library staffing</li> <li>• £2,000 for workshops. School is investigating what Covid-friendly options are available</li> <li>• £2,000 for the pantomime (tbc)</li> <li>• £600 for Year 6 activities</li> <li>• £500 miscellaneous</li> </ul> <p>For the first time in several years the school budget is in deficit. Considerable income for the school has been lost due to Covid-19. However, the enriched environment we would like for our children has not changed and is, potentially, more important than ever. All parents are encouraged to advertise the need for parental support through FOBG fundraising/donations and donations to the School Fund.</p> <p>Debs proposed the adoption of the draft accounts, which had previously been circulated to all parents via ParentMail. There were no objections.</p>	
5.	<p><b>Re-appointment of Independent Examiner</b></p>	

	<p>Kezia York has agreed to continue as Independent Examiner. There were no objections.</p> <p>Debs thanked Kezia for continuing to offer her time on a voluntary basis.</p>	
6.	<p><b>Election of Charity Trustees/Committee Members</b></p> <p>Katherine Harris, Debs Poulter and Jo Whelan have reached the end of their elected term. Uliana Khvorostoyanova, Stephanie Papoutes and Annabell Seevaratnam have one year remaining of their elected term.</p> <p>Nomination forms, all independently seconded, were received from Bibi Boas Bondesen, Katherine Harris, Jaswir Sahota, Annie Stewart and Francesca Wareing. As the number of nomination forms is less than the number of places available, and in line with our Constitution, no vote is required.</p> <p>Committee Members/Trustees for the next academic year will therefore be Bibi Boas Bondesen, Katherine Harris, Uliana Khvorostoyanova, Stephanie Papoutes, Jaswir Sahota, Annabell Seevaratnam, Annie Stewart and Francesca Wareing. Ex-Officio Members will continue to be Charlotte Edgar (Parent Governor), Mr Ball and Mr Birch (Staff).</p>	
7.	<p><b>Election of Treasurer and Secretary</b></p> <p>Francesca Wareing has agreed to take on the role of Treasurer. Katherine Harris has agreed to continue as Secretary.</p>	
8.	<p><b>Any other business</b></p> <p>None.</p>	
9.	<p><b>Closing thanks</b></p> <p>Thanks were given to Class Reps, Emily Jones, Mrs Michel, Cristina Petcu and Katy Collins, Dane Morgan and Alice Willmott in the School Office, Dany Carabus, Richard Poulter, Kezia York, Alison Purdue and Hamptons International, Charlotte Edgar, Mr Ball and Mr Birch.</p> <p>Debs encouraged everyone to register FOBG as their preferred charity on Amazon Smile and Give As You Live. These cost nothing, are Covid-proof and can raise important funds for FOBG.</p> <p>On behalf of the School Governors Charlotte Edgar thanked FOBG. Charlotte also thanked Debs and Jo for the many years of support they have given to FOBG and welcomed the new Committee Members. Charlotte stressed the importance of parental donations to the School Fund and FOBG.</p> <p>The next Committee meeting will be on Tuesday 10 November, at 8pm, via Zoom. All parents are welcome to join the meeting.</p>	