

ESHER CHURCH SCHOOL ASSOCIATION

REGISTERED CHARITY No. 803010



ESHER CHURCH SCHOOL ASSOCIATION AGM

Wednesday, 14 October 2020
8pm in the Esher Church School
(virtual meeting via Teams)

Attendees:

Cathy Bell- Head
Anne Lotte - Secretary - Meeting Chair
Susan Edwards - Outgoing Treasurer
Jenni Baldwin - Co-Treasurer
Charlotte Ashton - Co-Treasurer
Lucy Cudmore – Head of Comms
Alison Mohamed – Head of reps
Lucy Lanigan – Co-secretary
Additional Attendees- see attached list

1. Chairpersons' welcome

Welcome to all in attendance.

The Chairperson gave a brief outline of the objectives of the charity.

2. Appointments

In line with the constitution all trustees are elected at the AGM and will hold office until the next AGM. The following trustees were put forward and elected following no objections:

Treasurer – Charlotte Ashton and Jenni Baldwin
Secretary – Anne Lotte and Lucy Lanigan
Head of Comms – Lucy Cudmore

Susan Edwards has resigned as Treasurer. We would like to thank Susan for all her hardwork and dedication.

We have a vacancy on the committee for the following role:

HEADTEACHER
MRS. C. BELL
BSc (Hons) PGCE

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DEPUTY HEADTEACHER
MRS. C. McLENNAN
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In summary the following funding was approved by the ECSA during the AGM:

- 1 smart board at £ 2,000
- Story Project Books at £420

Currently have £11k in reserves.

The financial results are based on a cash accounting system and are summarised as follows:

Summary	
Balance b/fwd at 1 Sept 2019	£44,438
Income	12,811
Expenditure (payment processing charges)	(17,533)
Balance c/fwd at 31 Aug 2020	£39,716

Income from events	
Xmas bazaar	4,450
Xmas cards	2,837
Xmas disco	274
Xmas quiz	230
Spring quiz	1,822
Summer ball (deposit)	(1,150)
Esher runs (deposit)	(360)
Summer disco	30
ECSA voluntary donation	260
Corporate matched funding	3,020
Cake sales	854
Uniform sale	317
Misc income (e.g. Amazon smile)	143
Misc income (other)	84
Total Income	£12,811

Expenditure	
OPAL – contribution to new playground	17,000
Kids Xmas lunch	180
Parentkind subscription	122
AGM drinks	73
Payment processing costs	126
Misc costs	32
Total Expenses	£17,533

Committed Expenditure	
OPAL loose parts (PAID)	£9,922
Cash for classes (FY19 & FY20) (£739 PAID)	£250 per class (p/a) = £7,000
Smart boards x 2	£4,000
Laptops x 10 (PAID)	£1,998
Visualisers x 12 (PAID)	£1,800
Heavy duty scooters x 6	£600
Refurbishment of reception play area	£311
Sports equipment	£250
Total committed	(£25,881)
Less Xmas cards FY19 invoice	(£1,652)
Less minimum reserves	(£1,000)
Balance available	£11,183

It was decided that the Cash for Classes initiative, would be abandoned because it was difficult to gather evidence of expenditure from individual classes.

<p>Other Notices:</p> <ul style="list-style-type: none"> • A reminder to everyone to please make Amazon purchases through Amazon Smile. It's an easy and cost-free way to donate money to the ECSA. • Esher Church School is also part of EasyFundraising and we encourage everyone to use this for purchases. We do report on this fund raising as it is paid directly to the school and not managed through the ECSA. • Corporate Matched Funding -request to parents to investigate potential opportunities through their companies/employers. • Savills – will make a £1000 donation to ECS for each house sale for an ECS family. One payment was made during the summer and another was expected. <i>Action: Enquiry required as to whether this was time limited.</i> • NatWest small business initiative, £1500 payment for a bank account switch. SE suggested Co-operative or Metro Banks, but that this would be a good time to switch over with the new signatories' handover. <i>Action: Jenni and Charlotte to investigate bank options.</i> Need to consider practicalities of obtaining floats for fairs. <i>Action: SE to investigate level of protection provided by Government for account at either Metro or Co-op.</i> <i>Action: SE/ Jennie and Charlotte to arrange for bank account to be moved to preferred Bank.</i> 	<p>Jo Philips/AL/AM</p> <p>Jenni/Charlotte SE</p>
<p>4. Events</p> <p>Fundraising ideas were welcomed from attendees of the AGM. The new library was identified as the main driver for fundraising. One suggestion was that we would do a similar fundraising drive as we did for the hall floor .</p> <div style="border: 1px solid black; padding: 5px;"> <p>November</p> <p>Lucy Cudmore announced the <u>PE challenge</u> which would be a sponsored event during PE lessons. Lucy is coordinating this with Carol Jenkinson. Years 2 to 6 will choose a sport they want to do and sponsorship from family will be sought by each child. Yr 1 will undertake a multisports circuit. Parent volunteers will be needed to count goals etc. Scopay will be set up to manage donations. <i>Action: Lucy or Charlotte to speak to Office about set up of scopay for this event.</i> The event is planned for the second week of November (w/c 9th November).</p> <p>Second hand uniform sale ~ £1 per item.</p> <p>Panto for Children - Alison Lottery - Alison Break the Rules day - ?</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>December</p> <p>Betsy Pearson is organising <u>Christmas cards</u> again this year. T-towels and mugs also discussed for perhaps Mothers Day, suggested by Teresa Rowland.</p> <p><u>Christmas Quiz</u> – Gareth Hare has volunteered to prepare and coordinate the quiz.</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>January</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>February Quiz, Smartie Challenge, Auction of Promises</p> </div>	<p>Lucy Cudmore/ Charlotte Ashton Charlotte/Jenni</p>

March Mothers Day T-towel	
April	
May Esher Runs	
June Kids triathlon	
July Summer Fair and Summer Ball	
<p><u>Other suggestions:</u></p> <ul style="list-style-type: none"> • <u>PDQ</u> – Katie Medwell-Bates suggested the ECSA consider purchasing a PDQ ‘sum-up’ machine for card payments. Various options available with commission charge of ~1.69% per transaction. Action: Jenni or Charlotte to investigate costs and application of PDA. • <u>Auction of Promises</u> – suggested by Sarah Dunn. Could be done online. • Break the Rules Day – Cathy Bell suggestion. List of rules that may be broken and 50p donated for every rule broken. Cap on number of rules. • Craft sale suggested but considered difficult to manage, Year 6 would be doing its own Christmas market and there would be little reward for the effort required. It would also be difficult to manage in year bubbles. Might be worthwhile at future summer fair or Christmas bazaar. • Smartie challenge – KMB suggestion. Each child given a smartie box to fill with 20p. Winning class with most tubes is given a prize. Action: KMB to provide poster for smartie challenge. • Action: Enquiries of DJ as to how he would manage/has solutions for hosting childrens disco. 	<p>Charlotte/Jenni</p> <p>Katie Medwell-Bates</p>
<p>6. Any Other Business</p> <p>Lucy Lanigan mentioned again the Sustainability Policy and its intention to review all ECSA events against the policy.</p>	

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