



EBA PTA
Registered Charity: 1020659
Chair: Tania Cornish
Secretary: Jenny Betts
Treasurer: Amanda Loveday
Social Secretary: Kim Burrows

Eaton Bray Academy Parent Teacher Association Committee Meeting October 12th 2020

Meeting held via Zoom due to infection precautions.

The chair led the meeting while other members were able to respond or bring up comments through the chat function to allow focused discussion.

Attendees: Tania Cornish, Jenny Betts, Victoria Elsey, Becky Salvatore, Amanda Loveday, Vicki Gray, Louise Lidford, Kelly Hack, Vanessa Cook, Steve Bannister, Kim Burrows

Apologies: Ellie Pym, Jo Hodgkins, Lois Matthews, Lynne Mercer

Item	Brought By	Discussion	Actions
Tesco Covid Grant	TC	The grant money has been spent on hand sanitiser dispensers around the school. We are under consideration for a further grant.	
ASDA £1000 grant	TC	LM has provided a list of items the school are in need of including wellies, LEGO for Play Therapy, Puzzles, mental health support for staff and pupils and upgrades to the school website.	The grant has been applied for. Local supermarkets have already donated some Lego sets for the school.
Leads in School Subjects	TC		AL volunteered to supply these
Clothing Bank	TC	The bank has been ordered and is currently stuck in port and unable to be delivered.	TC will continue to stay in contact with the company.
PTA Website	TC	TC has started a new website for the PTA through ParentKind and PTA Events. This website can be linked to the school website so that we can update events for ourselves. We can also use this website as a selling platform but need to check how cost effective this will be as transactions incur processing fees.	JB will work on developing new events on the website. TC to train VC and KB on how to update the website.



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School Lottery	AL	We previously raised the idea of starting a school lottery with an external company to raise funds.	VG fed back the LM has agreed to this. AL will apply to the company and set up.
Halloween Scavenger Hunt	TC	Will run 24 th -31 st October. Pumpkins have been donated by ASDA Dunstable and we have volunteers to host them. Sweets for goody bags have also been donated from local supermarkets and shops. Tickets will be on sale this week, at the moment parents will be advised to email us and use a bank transfer to pay.	BS to collect pumpkins from ASDA, VC to give her contact details for Community Champion. TC to organise finalising clues/map, some parents have volunteered to carve pumpkins.
Virtual Family Quiz	TC	Quiz has been written by Parentkind.	KH- husband has offered to host the quiz and has a Kahoot account we can use. Proposed date for Quiz -Friday 20 th November. Prize to be offered for winning family ? sweets tubs. VG speaking to school staff to put together a EBA round of 10 questions.
Xmas 4 Schools	TC	Packs have gone out, deadline for return to school is 19 th October. Ordering will be done online this year so less organisation for us to do.	TC to collect returned packs from school 23 rd October
12 Days of Christmas	JB	Instead of a Christmas Fair we could create Christmas craft videos to post on our facebook and website to encourage more people to engage. Post one video per days from 1 st -12 th December	JB to plan crafts and film videos. VC & TC to support.



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Christmas Raffle	TC	VC has done a fantastic job tracking down prize donations and we plan to have a raffle. Some difficulty taking money for tickets and sending tickets home due to COVID precautions. Could possibly draw raffle live on facebook after 12 days of Christmas event.	TC and volunteers to look into payment and ticketing options. I Zettle will allow raffle payments to be made but charges more commission than Sum Up.
Christmas Books for School	TC	These have been purchased. Require volunteers to wrap. VG confirmed we will be able to deliver these to school although not sure if they will have Santa visit this year. Risk Assessment to determine if this is feasible.	JB to ask Tony if he would like to be Santa again. Volunteers for book wrapping: LL, VE, VC, BS, KB, KH
Woodland Trust Trees	TC	Trees will be arriving in November and will be the same variety as before. School not been able to establish where they are needed, some may need to fill in gaps where last ones were planted. New boundary fence planned for back of field so do not want to interfere with this.	VG will raise again with staff and also discuss with new site manager. TC to arrange a walk around with CH to view options.
Letters to Santa	TC	Has been in initial communication with a company who send out personalised letters from Santa, we can get a commission on each letter. No financial commitment and company will send us all advertising materials.	TC to find out more details from company. Can send out details on parentmail.
Employee payroll donation	BS	Many employers have a scheme which allows employees to make a regular donation to a charity of their choice directly from their monthly pay. We can also automatically claim tax on this and for higher rate tax payers it is a higher rate.	BS will pass on more details of this scheme which we can share with parents.



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IT	SB	While we are fundraising for new equipment current laptops are due to be upgraded to Windows 10 which may help, and SB is also looking at whether the infrastructure and wiring can be improved.	JB volunteered husband to assist with wiring and improvements if needed.
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