



EBA PTA
Registered Charity: 1020659
Chair: Tania Cornish
Secretary: Jenny Betts
Treasurer: Amanda Loveday
Social Secretary: Kim Burrows

AGM Minutes 12/10/2020

Meeting held via Zoom due to pandemic precautions.

Present: Tania Cornish, Jenny Betts, Victoria Elsey, Becky Salvatore, Amanda Loveday, Vicki Gray, Louise Lidford, Kelly Hack, Vanessa Cook, Steve Bannister, Kim Burrows

Apologies: Ellie Pym, Jo Hodgkins, Lois Matthews, Lynne Mercer

Welcome

TC welcomed the members to the meeting, especially new members LL and BS. The committee have agreed to stay on in their roles this year, this was agreed upon unanimously by the attendees.

Trustees need to change due to the change of Head teacher and Treasurer, Committee will need to sign to change these to the current Committee members. Trustees are responsible for ensuring the PTA runs according to charity guidelines and our constitution.

Chair's Report

Last year we were able to fund the trim trail and a weather station, this year we are fundraising for new IT equipment. We have applied for a grant of up to £25,000 from Morrisons. We have already funded a new laptop for Mrs Mercer. We were successful for the Tesco blue token scheme but lockdown stopped this happening. The scheme is re-opening this October and our old application will still be considered. The money is now £1000 for each charity that is chosen. We have also pursued fund matching from parent's employers and made £500 from this, and also obtained a £500 grant which will be spent on hand sanitiser and making the school Covid safe.

Last year we managed many events including camp out, Christmas books, planting trees, Christmas fair, Adult disco, building a shed, bake off, Ice cream Fridays and socially distanced Superhero scavenger hunt, Patisserie raffle donated by Mon Patisserie. We also donated food and drink to local hospital and food bank during lockdown.

Donations received from many local companies and businesses, we will continue to advertise and thank these in our publications. Newsletters were published termly.

School uniform stock has really increased and sales have been coming through.



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Last year our policies were all put together including GDPR, and committee member forms. This year we will do not want to pass paper around any more than normal- we may be able to set up an online form.

There are around 40 people signed up to Easyfundraising. We have also set up Amazon Smile so we can try to raise more funds through this over the next few months. We are also affiliated to Stampastic which we can inform parents about each term.

We have a new website through Parentkind, which we will be developing content for over the coming months and we can use to sell event tickets, receive donations etc.

Thank you very much to the whole team for their hard work especially over the last few difficult months.

Treasurer's Report:

Accounts run 1/8/2019 – 31/7/2020

Opening balance £10404.55

End of year £2416.09

Expenditure much higher than income due to two large purchases of Trim Trail and Shed and Base, these were planned expenses and we were able to end in profit. Biggest earners were the Christmas fair and Raffle, although these were less than the previous year. Christmas Fair was earlier than normal which may have impacted. Camp out was also quite successful and the Disco did well due to the donation of The Highwires Band performing for free.

EBA PTA has been registered for Gift Aid which means tax can be claimed back for some events, some need supporter forms to be filled in and others do not. E.g. Non-uniform day where payment is not compulsory individual forms are not needed. Voluntary donations and sponsored events need an individual form.

Sum Up Card Machine

We were using this to take payments at events but there has been trouble changing the name of the user from a previous Co-Chair. In light of this we are going to stop this machine and buy a new machine when we need one.

All external payment companies take a percentage, or have fees, which make it hard to be cost effective. We will continue using bank transfers for the moment until we find a solution.

Proposal to move AGM to end of Financial Year - July.

Unanimously agreed by members.

Any other business None raised