



# PTA GDPR

Chair: Heather Norman  
Vice-Chair: Jo Tolley  
Treasurer: Liz Hodgson  
Secretary: Jodie Wisemann

Cupernham Junior School PTA  
Bransley Close  
Romsey  
Hampshire SO517JT

## The Data We Collect

The data we collect is voluntarily given by parents using our payment page (<https://www.pta-events.co.uk/cupernhamjuniorpta/index.cfm?event=events>) as well as filling out our event forms. The data that we collect is:

- Contact details, including: parents/carers names, phones numbers, and email addresses;
- Children's names;
- Children's classes;
- Children's relevant medical information

## Why Do We Collect This Data

We collect this data to be able to provide parents with products they have paid for. Ie:

- Event tickets;
- Gather children to select gifts at holiday stores;
- Ensure children are kept safe from restricted foods and allergens

## Our Legal Duties

We only collect data that parents/carers provide us to be able to provide events for children. We may also ask staff at Cupernham Junior School to confirm the name/class of a child if it is unclear on our forms.

## Storing This Data

Data collected using our payments page is stored on the website accessible only by admin which are the trustees of the Cupernham Junior School PTA charity as well as the owners of the website. Terms and conditions of the PTA-Events website can be found on the bottom of the webpage as well as details of how PTA-Events use cookies to operate the website. The data on the website is stored for a period of 2 years after which case the data is deleted. You may also delete your account at any point which will in turn delete your stored data. To read more about the way PTA-Events obtain and store private data please refer to this website:

<https://www.pta-events.co.uk/cupernhamjuniorpta/index.cfm?event=privacy#.XF2Cl6ecaRs>

Data collected in writing which is handed into school and then passed onto the PTA is stored until after the event. After which the forms are handed to Cupernham Junior School staff to ensure data is destroyed.

## Sharing Data

We only share our data with Cupernham Junior School to ensure the events we run operate smoothly and effectively. This data is also shared within the members of the PTA to ensure the children are admitted into events.

## Your Rights

Individuals can request information about data we process and hold on them at anytime by submitting it in writing to the PTA Chair. Details about information collected and processed on the PTA-Events website can be found on the webpage as well as “exercising your right to erasure”