

**Meeting called by:** Christ's PSA Committee

**Attendees:** Rowan Woodward (Treasurer) Hannah Childs (Secretary)

## *Minutes*

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**Apologies:** Sally Hawkins (Trustee), Debra Lyonette

**Minutes from last meeting:** Minutes for the last PSA meeting (2nd March 21) were approved as accurate, proposed by Rowan Woodward, seconded by Hannah Childs.

### **Item 1: Welcome and introductions**

Hannah Childs chaired the meeting.

### **Item 2: Feedback from Online Quiz Night**

Hannah reported the Zoom/Quiz Jockey Quiz on Friday 26<sup>th</sup> March was a success, with around 35 households taking part and raising an additional £600 for the Outdoor seating appeal. This took the Bench funding total to 9 of the 12 benches so the PSA decided to fund the remaining amount from reserve funds in order to begin the process of ordering the benches. Martin Steel, premises manager, negotiated the price and has been able to purchase 14 benches for the price of 12 which should be installed over half term.

### **Item 3: Planning for sponsored physical event**

Hannah proposed having a "2021" focus for the sponsored physical challenge (which had been popular suggestion in the PSA survey in Sept 2020). An individual student or along with family/friends could set their own "2021" target in terms of collective or solo length of time, number of repetitions or distance, e.g. lengths of pool, number of push-ups, or distance cycled etc or a combination of these within a particular time-frame. Hannah suggested the challenge could run for the whole of the month of June to be able to include the half-term but fall after final Year 11 and 13 assessments have finished.

In the previous meeting, Debra Lyonette suggested money raised could be collected via Paypal Money Pool.

The school need to replace at least one of their two mini-buses as they will no longer be ULEZ compliant in the Autumn and have approached the PSA for help with this. They have looked into buying electric vehicles but the cost is prohibitive at £65k each so have opted initially to by one fairly new £25k mini-bus that meets the new lower emissions requirements. As they are mainly used for sport trips, it was felt the PSA would allocate money from this event and try and get the support from the PE department to help raise awareness of this but the other major sources of funding will need to be sought by the school for the majority of the substantial cost involved.

**Action:** Hannah to put together some wording to e-mail to all families with a sponsor form to record pledged/paid sponsorship and publicity image to circulate.

Hannah to contact the Sports Department/Mr Smith to ask them to help promote the challenge and also see whether House Points can be awarded for the most money raised and also for the most imaginative idea/way set to reach their '2021'.

Hannah to ask Debra Lyonette to follow up on the practicalities of setting up a Paypal Money pool account for sponsor money to be paid into.

#### **Item 4: Fireworks Night**

Rowan has offered to head this up for Friday 5<sup>th</sup> November 2021 and proposed a meeting in June to start to plan as it is usually such a major event. A lot of people will be needed to run the evening, in terms of set up/take down, manning the bar, bbq and other refreshments and stalls, checking tickets, volunteer safety wardens etc. It works best with smaller sub-committees organizing these different aspects and some initial planning needs to ideally start before the summer holidays.

#### **Any other business:**

##### **New Chair appointed**

Following the most recent PSA e-mail communication, a year 8 parent, Derek Johnston (also known as DJ) expressed interest in the Chair role and has agreed to take this on, with immediate effect. Rowan and Hannah expressed their delight in finally having someone in this role and felt it was excellent timing as there has been a substantial period of time since the previous co-chairs and there is now great scope for fresh ideas as restrictions are also easing.

**Action:** As details are finalized as the next meeting, an events licence will need to be applied for by Hannah.

**Transition Books** The school library has requested funding from the PSA for 180 copies of the transition book to be given to every year 6 student for over the summer holidays before they start Year 7 at Christ's. This is something the PSA sponsored last summer and has agreed to fund in full again (around £850) from existing reserves.

#### **Summer Picnic**

Rowan said the new Chair was very keen to organize a social opportunity before the end of this academic year. Hannah suggested keeping this low-key with minimal organisation as the PSA need time to recruit more support from people again after a long break from in-person events and to allow people time to socialize themselves. Having a bbq was discussed but was considered a big undertaking in terms of manpower, hard to estimate numbers required and expensive to buy provisions with the potential for waste of food.

Instead, a bring-your-own-picnic was proposed for an afternoon/evening in early July. The potential need for a have a marquee in case of poor weather was discussed and also the PSA providing a cash bar (any surplus drinks can be kept for the next event, probably the Fireworks). Hannah suggested a visiting ice-cream van might be a good idea as in previous years which was very popular and also some different Year group signage for areas to help families be able to find others with children in the same classes. The PSA pancake makers might also be used as these require few ingredients, less manpower and were a big hit at the last Fireworks event.

**Action:** Rowan to contact premises manager, Martin Steel regarding reserving the school playing fields.

**Future dates proposed and to be arranged:**

Rowan to put together a DoodlePoll of a selection of dates for the next in-person PSA meeting just after half-term (mid-June), initially for the committee to agree a date before sharing the date with the rest of the school community. The main item on the agenda will be the Fireworks Night planning, to define areas that need organising and to start to recruit for sub-committees and volunteering.

Hannah to contact The White Horse to reserve table(s)/space once a date is decided.

**Calendar of events 2021**

1<sup>st</sup> half Spring term: Wednesday 13<sup>th</sup> Jan PSA online meeting (inc. Bingo night planning)  
Friday 29<sup>th</sup> January Year 7 Family Virtual Bingo Night

2<sup>nd</sup> half of Spring term: Wednesday 24<sup>th</sup> February PSA meeting (since changed to 2<sup>nd</sup> March)  
Friday 26<sup>th</sup> March Whole school online Quiz Night

1<sup>st</sup> half Summer term: PSA meeting – Mid June TBA  
Sponsored distance/physical challenge event during June

2<sup>nd</sup> half Summer Term: PSA meeting TBA  
Summer event TBA