

Meeting called by: Christ's PSA Committee

Attendees: Rowan Woodward (Treasurer) Hannah Childs (Secretary), Johanna Brotherstone, Sunny, Debra L, Sally Hawkins, Christopher Harder, Simon Falla

Minutes

1. Welcome and introductions

The meeting began with a welcome and introductions from the Committee (Hannah Childs, Secretary and Rowan Woodward, Treasurer) followed by meeting attendees saying their name and which year group(s) their children were in. Minutes from the most recent PSA meeting on 9th September 2020 had been sent out prior to the AGM via e-mail to all school families and put on the school website.

2. Annual General Meeting

a) Financial Accounts overview 2019-2020

Rowan gave an overview of the annual accounts for the last academic year. She said we were fortunate to have had the two main annual fundraising events in the Autumn term prior to the Coronavirus lockdown which had both brought in more money than the previous year - the Fireworks night made a profit of £8,291.02 and the Quiz night made a profit of £2,359.21 - so the bank balance was healthy as a result of this (£13,466.69 as at the end of August 2020). There were few funding requests received from the school during that year - £200 for an author visit and £180.79 towards a new PA system. The PSA has since also pledged funds for the library's Yr 6 to 7 transition books (£800) and £1,300 to the PE department for new regulation goal posts.

b) Trustee's Report overview 2019-2020

Hannah reiterated the important role the PSA plays in enhancing the children's school opportunities, experience and environment. She gave an overview of the Trustees' Report, which had been e-mailed out to all families prior to the AGM and made available of the PSA page of the school website, and focused particularly on the funding requests that had recently been received from the school. She said while these were all worthy requests in their own right, if they were all funded in full in one go at the start of the year, it would leave less than the ideal cushion of £5,000 balance in the PSA bank account. She proposed that the PSA could help the Drama department do some specific fundraising for half the amount for the Drama Studio curtains (total cost estimated at £4,950) and the PSA would fund-match the rest, as the PSA has agreed to do with the Technology Department as they have already managed to get half of the £9,000 needed for a new laser cutter in place already.

c) Election of committee members/trustees

There is a vacancy for the role of Chair at present and also the need for another Trustee. There were no new members to elect. The Treasurer and Secretary are happy to stand for another year with no one else nominated for these positions. Rowan appealed to those attending the meeting to consider a position on the committee and suggested it

would be a good time to join as it would be a relatively quiet year without the large events to organize.

3: Year 7 Virtual Social

In order to facilitate a social opportunity for the new year 7 families, Hannah suggested the idea of a virtual family bingo night for year 7. Jo added her idea of a Scavenger hunt section as she had done this successfully before as a round in an online quiz and felt it might be popular with year 7s. If there was an online meet-up, it would be better in tutor groups and it might be possible to set up separate meetings with the school sending out links to the different tutor group families.

Although larger groups are currently unable to meet for the usual Yr 7 parent pub social, Jo and Sally expressed interest in an opportunity to meet other Year 7 parents in person, within the current restrictions, if possible with other parents whose children are in the same form.

Action: Hannah to contact The White Horse, Richmond to enquire which dates would be possible before half term, in tables of 6, then put together a Doodle Poll to be sent out to all year 7 families.

4: Virtual fundraising ideas for 2020/21

Rowan put forward the idea of an online quiz night put together by Parentkind, with a small charge for taking part, possibly £5 (or £10) per household, and added that we would need to find a good compere who would be confident to lead the quiz.

Sally and Jo suggested a sponsored active event, such as a bike ride involving parents and if possible staff members, as their children's primary school had done something similar, with money raised split between the school and a chosen/linked charity. Debra suggested setting a distance (or a target number or length of time) and people could choose their form of activity which could either be done as a whole school community collectively, or individually, and ask for sponsorship.

Action: Rowan to ask ex-parent, Becca if she would be willing to compere a quiz as she has done this for the school before.

Hannah to put together a Survey Monkey to gauge interest in suggested fundraising ideas (a virtual whole school quiz night, a specific fundraising event for the drama studio curtains, a sponsored event e.g. parents and staff cycle, yr 7 online meet-up)

5: Date and topic of the next PSA Meeting:

No specific date was arranged but it was agreed that the PSA should meet half termly, virtually if unable to meet in person, to look at the findings of the survey, organize events based on these and to look into funding requests in more detail.

The meeting closed at 9.25pm