

## Colden Common School Association Committee Meeting Minutes

**Monday 13th January 2020, 20:00– 21:30**

Dog and Crook

**Present:** Chrissie Westall (Chair), Dean Wasche (Treasurer), Jo Harrison (Secretary), Sharon Curran (Member), Jayne Yau (Member), Jason Williams

Agenda	Notes
1 (Apologies)	Susannah Wettone, KB and Amanda Greenwood, Kathy
2 (Previous Minutes)	<b>Previous Minutes</b> - Agreed as accurate minutes.
3 (Report of past events)	<ul style="list-style-type: none"> <li>a. Cake Sale 22.11.19 raised £80.60</li> <li>b. Carols in the courtyard - mulled wine and mince pies went well, £87 profit, plan to do again next year. Clare has agreed to make mince pies again. CCSA will need to buy own airpot for mulled wine next time.</li> <li>c. Secret santa - went well on the day. Each class had a set time and this was adhered to well. Sharon and Chrissie will meet to streamline communication for e-mails/letters for next time.</li> <li>d. Santa's sleigh - better supported this year. £500 raised. Reminder next year that adults need to stay for duration to count towards volunteer totals. Percentage of money given to CCSA is based on numbers of adults.</li> <li>e. Christmas Hampers - next year aim for secret santa to be held on a different day to carols in the courtyard/hampers. one complaint about out of date items but otherwise well received.</li> <li>f. Quiz night - fish and chips was a success, everyone to order curry sauce or peas next year to ensure enough. Rowan Neave has agreed to organise the quiz night next year.</li> <li>g. Christmas merchandise - £280.80 profit</li> <li>h. Film night - didn't happen as there was no volunteer to take a lead on organising it. Jason is going to get back to us as he and his wife may volunteer to take film night to fruition!</li> </ul>
4 (Programme of events to be confirmed)	<ul style="list-style-type: none"> <li>a. Spring carnival - date (21.3.20) and petting zoo confirmed. Chrissie is meeting with Nicky and will then liaise with the rest of spring carnival sub-committee.</li> <li>b. Cake Sale - 30.1.20. Plan is to join forces with mighty kids who are supporting toilet twinning. They need to raise £240 to fund 4 toilets in the developing world. Money fundraised from the cake sale will be split between the CCSA and mighty kids. The classes whose turn it is to donate cakes for this sale will still be asked but it will also be opened up to any other pupils/parents who would like to donate a cake as well. Jayne will e-mail the cake sale letter to Kate for mighty kids to take a lead on organising. Jayne will liaise with the school about the remaining cake sale dates and let Chrissie know once confirmed so the website can be updated</li> <li>c. Uniform sale - switching date from 14.2.20 to 28.2.20, Jayne will e-mail office to confirm. Also switching from 22.5.20 to 15.5.20, Jayne will check</li> </ul>

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	<p>that there's no clash with sats exams. 3 helpers will be needed from 1.30pm, Chrissie will add to PTA events so people can sign up.</p> <p>d. Gift amnesty - Chrissie will send out poster, also agreed would do wrapping paper amnesty</p> <p>e. Happy bags - collection 14.1.20. Chrissie will update PTA web text to ensure items allowed/not allowed clear.</p> <p>f. Wine tasting - 1.5.20 being organised by Christian Hay and Joanne Nicholson</p>
5 Items to be ordered	<p>Lanyards have arrived.</p> <p>2 small cash boxes and one large cash box have been ordered</p> <p>Box lids not purchased yet.</p> <p>Permanent banners are in process</p>
6 Funding requests to review	<p>Funding request from Jeff Bird - request for funds to help create playzones during the lunch breaks, allowing pupils to have designated areas to go and to also try and reduce loneliness.</p> <p>This model of splitting areas into play zones at lunch break is used at FairOak junior school and apparently works well.</p> <p>Plan is to start with 4 zones with the aim to increase to 6. The 4 Zones would be 1.games 2. zen (reading, chatting) 3.music and 4. arts/craft. It's felt the play zones would help integrate all of the school and also provide more visible role models for younger children.</p> <p>The funding request is for £1000:                  2 x£180 for 2 portable basketball hoops                  £450 for large games e.g. jenga, connect 4, draughts, chess.                  £190 to purchase smaller games, storage and initial large art supply - pens, paints, large chalks etc.</p> <p>The aim is for it all to be in place and in use from after February half term.</p> <p>Everyone voted in favour of the funding request. It was asked that there receipts for all items purchased and any items over £300 should have a couple of quotes.</p>
7 Treasurer's report and update on total profits this academic year	<p>£5377.17 profit for winter term 2019. A great start to the year!</p>
8 AOB	<p>None</p>