

Bramley School Association
Committee Meeting
22nd November 2016
Bramley Inn 8pm

Present

Isobel Brooks
Nicky Dan
Deb Parker
Jackie Currie
Debbie Henderson
Katie Tattersdill
Christine Delve
Louise Onslow
Justine Stevens

Welcome and introductions

Nicky and Isobel welcomed all to their first meeting. Nicky told all that she has been on the committee for the last 2 years and is now pleased to be acting chair (until AGM when she and Isobel are officially voted in). All introduced themselves.

Current structure of the BSA

The BSA Constitution is now available to read on the new BSA website. Please take time to read.

Provisional date for AGM is Friday 27th January 2017

The committee will be made up of 3 levels

Level 1

Officer
Secretary
Treasurer

Level 2

Trustees of the BSA – attend termly meetings

Level 3

BSA Membership/volunteers – help when available to help at events

List of suggested job roles are available on the website, please attend the AGM to apply for a specific role. Request skills based volunteer's e.g. creative designs – advertise in newsletter. Develop partner relationships with Beavers, Guides, Dancing and other community partners.

We discussed a specific role for generating funding – all agreed that this was a crucial role following the AGM

PTA UK – DebP to look into all getting access to information for all committee members

Easy Fundraising – look into signing up BSA and adding committee members

Nicky and Isobel keen to use Facebook for promotion and positivity around fundraising and events.

Carol service on Friday 16th December from 2.30pm. Draw for the raffle, QPS to attend for photographs. Louise O to contact Heart FM for someone to attend and draw the tickets.

Treasurer's report

£4,500 cash in the bank. £200 per year group has been allocated and funding for serenity room has been agreed by all.

Gift Aid – 25p back for every £1.00 spent – can be used for donations/cash collection or sponsored events.

Deb to send Christine national insurance number.

Planned events

Raffle – promote as much as possible. Sell in pub, bakery, Little Apples, Happy Faces and through sponsorship organisations.

Poster to be added to school gates – Isobel to email to Deb/Louise for printing.

Isobel to email Glen Golding re getting Stuart to build/fix the display board

Sponsor raffle prize small society licence – agreed by Classic tree services (Jackie Currie) – advertising on website.

Monthly lotto (100 club) – all agreed we need to think carefully about how this is positioned as we don't want it to appear as gambling.

Disco – Thursday 15th December – Nicky to manage event. Louise O to do the music.

Tickets bought in advance. Signed consent forms with medical forms for each disco. Tickets will be available on the door (consent forms will be available on the door).

Parent and toddler room – teas and coffees available.

Bags to school – bags have been sent home

Future events

Fireworks – consultant to come and assess the site to advice on the best way to proceed.

Teas and coffee available at Christmas productions – all agreed that should be donations only. Ask for volunteers to help serve – 8th and 9th December. Ask for parents for to make cakes to sell at Christmas production.

Picnic in the playground – change to a summer fete - move to a Saturday – all agreed good idea

Clift Meadow Fete (pirates and mermaids theme) – 2 stalls

Circus – to be held in 2018.

Christmas Fayre –all to take photos of Christmas fayres, pick up cards from stalls (advertise on stall finder)

Quiz night – speak to Leo about running another event, check that regular village quiz night is not happening on the same night. Partner with Dance Club – run a refreshment stall at their event.

Pamper night – all to come up with different ideas how to run a paper night
All ideas for any events welcome

Funding

All have agreed to funding for serenity room

Funding library – books, environment

Woodland area – clearance day – BSA to provide refreshments – before Easter.

Any other business

Change of name, all agreed to keep BSA but think of a “tag line” that explains more about what the BSA do. – Curriculum enrichment themed!

School Magazine – article every newsletter – Deb to speak to Helen M

Nicky to look into stickers “donated by the BSA”

Next meeting AGM – 27th January 2017.