



**Boxgrove Parent Teacher Association  
Wednesday 26<sup>th</sup> April 9.15am in Café B  
Minutes**

**Welcome Persons Present:**

Philip Harris (Chair), Marianne Webb, Nicci Sampson, Emma Sepassi, Nicole Grove, Svetlana Urukova, Shaymaa Ibraheem, Nick Griffiths, Chantelle Bailey (Staff), Marco Portinaio, Louisa Furniss

**\*Apologies for Absence**

Pareesha Dos Santos

**\*ACTION points from last meeting**

- Family BBQ (MW) – Nicole Grove has offered to organise this. Nick Griffiths has agreed to put something out on Facebook and the newsletters to ask for volunteers. The actual BBQ equipment, food, etc, will need to be booked soon!
- Mobile Escape Room Puzzles (school) – Still TBC.
- PTA Shed Sign & PTA Test Your Strength machine (PH) – Marco has brought a sign and will need help from someone to put it up. [Post meeting: left at front office with request for Ivor to mount it.] Marco to liaise with Marianne for access to shed to pick up TYS machine for repair.
- Card readers update (MW) – Philip described the issue that occurred with the card readers at the quiz night, explaining that it was the fraud security measures in place that seemingly prevented sum-up from being used towards the end of the night. Nick mentioned that it could be worth notifying the sum up company/team, ahead of any events we have so that they are aware to expect sudden and frequent transactions over a given period. It was confirmed that the card readers themselves now should be fine and working as the sum up team asked Philip to fill in additional forms, and they sent a message to PTA email on 30/3 to say our profile is now verified and set up to take unlimited transactions. It is also worth reminding people to bring cash to events as a backup.
- Year6 Leavers Yearbooks (PH) – Payments will be taken in June; Tracey will speak to Louisa about this directly.
- PTA Post-box/drawer – We need keys for the postbox, especially for things like raffle ticket collections. Drawer has been moved to the main office where Mary Chambers sits.
- Stickins offer (PH & AF) – Question arose as to whether this was ok for new school starters to have? Consensus being yes as this is what Stikins are most interested in. Philip will speak to Stikins to see if they are ok to do their promotion for this year and next year. Could we have it for July when new starters are coming to get uniforms at the uniform shop? We'd need online order forms if parents want some to choose patterns and provide name details. Chantelle to pass on details of the new starter days.
- St Peter's equipment loan – Marianne will be meeting them on 11<sup>th</sup> May to provide the equipment they wish to loan and hopes to also have a sort out of the shed as well.
- Uniform Shop Volunteers – we now have some, thank you to those who have stepped forward.
- Daily Mile Track – all in place.

**\*Chair Report**

- iPads: amount increased slightly, from £10558.40 to £10690.20, by the time order was made. Additional amount approved by committee email 16/3/23.
- Zones of regulation posters -- bid by sch leadership team; £2665 excl VAT -- approved by NG and PH at bid meeting 29/3, with other committee members delegating authority to approve via WhatsApp.
- Uniform shop -- previous bank account still open, costing £60/year. New activation code requested for Lynn; hopefully this will give her access to NatWest account, so HSBC can be closed. New volunteers needed for next year; some have now come forward.
- Daily Mile track in place.

### **\*Feedback on Events**

Quiz Night (PdS/Marianne) - Notes from Pareesha: The evening went really well; everyone had a lot of fun and almost all the drinks were sold out bar a handful of the alcoholic drinks and the rest being soft drinks. The food was great and the fact that Dan could cook in the school kitchen made it a lot less stressful compared to last year. To plan this event was a little more stressful than anticipated but glad we went ahead with it! It would be great if more people volunteered around set up and clean up but it worked itself out. Unlikely that Tom will want to MC again next year, however one of the current year 2 dad's might be up for helping to put the quiz together again so we'd just need to find someone to MC it. One issue was around sound as the mic did not appear to be loud enough for some tables, but equally there was also a lot of chatter going on. The main point to advertise is that it is a fun night out for parents and not to worry if they are not good at quizzes or not as it is a group quiz – my feeling was some people felt they were individually quizzed and didn't like that pressure. Also, Marianne and I discussed whether it was due to covid (fewer year groups have had a chance to socialise/bond together) and possibly fewer parents use babysitters these days. Is there another adult event to consider for future then? Even though the tickets are slower to sell, those who do come have a really great time and look forward to the next year. Financials: Ticket Sales - £1395; Drink sales £1473.12; Expenses £885.18 (*Inclusive of sum up entry confusion*) Profit £2k

### **\*New Events/Initiatives**

None.

### **\*Funding Requests**

- **The King's Coronation for History - £168.11**

To celebrate the King's coronation, the children can create a piece of artwork representing their view of Britain in 2023 or a landscape. They will create gold frames around their artwork for these to be displayed in galleries in all classrooms. The children will be able to view the artwork and the winner of each class will receive a coronation medal. **VOTED: YES**

- **STEAM Week - £1710**

Arts are now added to Stem. Therefore with funding it means that a workshop can also be delivered to every class which has not been done before previously. This is a really great opportunity; engaging and good for the children to have a live workshop that someone can come in to deliver. **VOTED: YES**

- **Book Club - £250**

There are currently 28 children in book club with 10 children on the waiting list. Writing for pleasure club is also linked to this. Both writing for pleasure and book club can be also outside learning. Funding request for ready to go pack for book club to take outside for forest school. **VOTED: YES**

### **\*Dates for Diary**

Summer Fair – Sunday 10<sup>th</sup> June

PTA Meeting – 4<sup>th</sup> July 7.30pm at the Horse & Groom

Family BBQ – Friday 7<sup>th</sup> July

### **\*AOB**

- Class Donations – Marianne had suggested in an email that each class could be given an amount, e.g. £100, for items that would be too small to bid for formally. School likes this idea in principle but needs specific suggestions from teachers for what these could be used for to make an impact. *ACTION: School to get back to PTA on this*
- Next PTA Meeting, 4<sup>th</sup> July, 7:30 pm, to be at the school with some refreshments rather than the pub, in order to be inclusive of members who are uncomfortable with meeting in pubs.
- Events website – the annual PTA Events website subscription is up for renewal. This allows us to advertise which in turn reduces the platform fees. We have renewed in the past, annually £360. We only need 3 advertisers per year to cover the subscription fee itself. This payment was approved during the meeting.