



**Boxgrove Parent Teacher Association
Meeting Agenda
Wednesday 2nd November 2022 in Café B**

Welcome Persons Present:

Philip Harris (ChairPerson), Louisa Furniss (Treasurer), Pareesha Dos Santos (Secretary), Peter Wright (Assistant Headteacher), Svetlana Urukova, Alison Fitch (Co-Headteacher), Marianne Webb (Events Coordinator), Abi Rudall, Emma Sepassi

***Apologies for Absence**

Nick Griffiths (Media Secretary)

***ACTION points from last meeting**

PTA School Noticeboards – We, the PTA, need new noticeboards to display our posters, etc, to everyone at the school, as discussed in the previous meeting. Alison Fitch (Co-Headteacher) looked into this for the PTA and found that we can get x2 single boards for the price of £180 each. PTA agreed we will pay and purchase x2 single boards for our use. Voted YES.

Chantries & Pewleys – Notes from Nick - *I have placed one of the directors in touch with Emma Sepassi. I believe C&P have agreed to sponsor the Christmas Fair with a cash prize for the raffle. We have agreed that they are our local estate agent of choice, and we will not be approaching any other company for sponsorship boards.*

Emma confirmed that C&P have agreed to provide £300 cash prize towards the Christmas fair raffle.

School Website PTA Page – Notes from Nick - *Our PTA page on the school website is now up to date. Pete Wright mentioned to me that the School Website Working Group thought that the number of links throughout the school website were too high in general. So, with this in mind, I've reduced the number of links on our page. Our page is fairly generic now so theoretically the only regular amendments going forward would be the meeting date change and occasionally any changes of committee members. The new PTA webpage on the school website can be found under the Parents Hub and also here: www.boxgrove.surrey.sch.uk/bpta*

Family BBQ – We, the PTA, are still looking for volunteers for this event in the summer (food, ticketing, set up & cooking). Emma commented that we hope that as we get closer to the event hopefully, we will have more firm volunteers come forward.

Geocaching – Again, it is an event that we hope to organise but it will depend on finding someone who can put it together (from a technology perspective as well as organising event).

Peter Wright (Assistant Headteacher) brought up the escape room puzzles mentioned in a previous PTA meeting from last term. He is still looking into mobile escape rooms especially for year 5 and year 6 to learn and then make a school day of it but with the vision that year 5 and year 6 can help the younger years work through the puzzles. However, the owner of the mobile escape rooms, came back recently being unsure if he could provide this event this year. Peter is going to go back to him and see if it is something we can look into doing during STEM week. If we run it during STEM week and invite other

schools then the owner can see the school having the audience for him whereby other schools may also use his facilities. It is a very clever way of learning for year 5 and year 6 so hopefully it is something that we can organise.

Action Point – Peter to check further on the viability of setting up mobile escape room puzzles

Wreath Making – update from Alison (Headteacher) - Joey Sheath has a wreath making session with a friend soon so we will see from that experience if it looks like something we could do. We won't be able to squeeze the event in for Christmas but we could look at doing it for Springtime like an Easter Wreath.

Quiz Night – update from Pareesha – Brother-in-law Tom has agreed he can once again be the quizmaster for the event. He will work with Nick Harrison (school parent) who is happy to help research questions to help put the quiz together. Pareesha will help to organise the event in terms of selling tickets, catering and drinks. Will need additional volunteers on that evening to set up the tables, food and drink.

Chairs Report – Update from Philip

Computing curriculum request of **£530**, was put forward in September and we as a PTA made a quick decision, outside of having a meeting, to approve this so that it could be actioned quickly rather than waiting for the next meeting

Uniform shop volunteers now officially have access to the new Natwest bank account and are able to use it and can function transactions properly.

PTA Events – Inclusive of Notes from Nick - *All the PTA events are now on our PTA Events platform. I have also added in generic "Volunteer Opportunity" elements for each one. When we start to get information in for each event then the times and volunteer requirements will need "tweaking". I have also updated all the year groups & class names to make it easier when parents make bookings or buy tickets that require this information (like the disco).*

I am happy to look after the PTA Events site with the info as above, however we can also add a registered user as an Event Organiser which enables them to be able to edit the event which they are organising. However, as a named Event Organiser that person will be able to receive emails confirming customer bookings & orders that relate to that event, which may not fall in line with our GDPR policy.

Discussed in the meeting: it should be fine for non-PTA committee members to gather email addresses if the request is explicit in the reasons why and if the parents are happy to provide the email address.

***Feedback on Events**

Fun Run – Marianne/Will

Marianne says Svetlana did an amazing job doing facepainting and it made a great profit. The event as a whole was a success and total profit was £1395.41. Marianne dealt with the kitchen side of the event. It went really well and everyone seemed to have fun. We did the best job we could.

***New Events/Initiatives**

None at this time.

***Funding Requests**

Computing curriculum resources - **£634.98 requested**

Chris Herbert has requested for Micro bits x30 and computer mouse equipment x60 to offer the children a wide range of computing experiences & deliver an exciting and engaging computer curriculum. The school are increasing the profile of computing at school and with our new scheme of work, supported by Kapow Primary, we hope to offer the children more opportunities to use technology in the classroom and across the curriculum.

Voted YES by PTA Committee on 23rd September

Video Camera, tripod stand & SD Cardx2 – £198 requested

Peter Wright requested to get our own fit for purpose video camera to record presentations to parents who are unable to attend workshops/meetings. It can also be used to record class assemblies, music bonanzas, nativities and other school productions throughout the year. **Voted YES.**

RW1 Reading Books - £6000 requested

Natalie Warren requested various sets of books for Year R and Year 1 to provide sounding blending books (x200 for £584.50), Non-Fiction book bag books (x330 for £896.50), Non-Fiction books from levels green to grey (x550 for £2723) and a selection of story books (x500 for £1,479.50). These will expose children to phonics sounds and blending as early on as possible as well as engage children in reading a wide range of texts including non-fiction books. These books will also ensure the texts match children's phonological ability. The Government have said children need to be exposed to more than one book. We don't have a lot of non-fiction books which are especially beneficial for boys to engage. **Voted YES.**

Historical Timeline - £3415 requested

Alison Fitch, requested, (also mentioned in last meeting's minutes) the funding for x2 historical murals to be designed and painted for the school which will help children to visual the historical events they are learning in class and where they fit in the timeline of history. One will be in the Year 3/4 corridor and the other will be at the KS2 playground. The first invoice for 50% of the total is due 16 November. **Voted YES.**

***Dates for Diary**

Christmas Fair – Saturday 26th November
PTA Meeting – 13th December 7.30pm in the Buzz Room
PTA Meeting – 24th January 2.30pm in the Buzz Room
Painting & Prosecco – Friday 3rd February
Sponsored Pancake Flip – Tuesday 21st February
Disco – Wednesday 1st March
PTA Meeting – 7th March 7.30pm in the Buzz Room
Quiz Night – Saturday 25th March
PTA Meeting – 26th April 9am in Café B
Summer Fair – Sunday 10th June
PTA Meeting – 4th July 7.30pm at the Horse & Groom
Family BBQ – Friday 7th July

***AOB**

Litter Pickers - The idea of 'Litter Pickers' was mentioned however Peter Wright explained that we have enough for the moment but Peter might look into it again later to involve the students in litter picking.