



Committee Meeting - Minutes

17th July 2019 7.30pm-9.00pm Staff Room

1. Apologies

Casper Corden – Vice Chair & Magnolia rep
Eleni Stathi – Design & Promotion Team
Jim Clarke – Vice Chair
Ana Rubio-Hakansson – Vice Treasurer
Leena Patel – Design & Promotion Team
Tina Solari – Media Team & Maple rep

Attendees

Benita Hexter – Co-Chair
Effie Demetriou – Head of school
Fabian Fausten – Spruce rep
Gemma Jeffreys
Jenni Dodsworth – Treasurer
Juliet Brind – Media Team
Karen Mitchell – Sponsorship & Procurement Team
Kate Kuechel – Secretary & Elm rep
Nessa Parkinson – Co-Chair
Rakhee Shah – Ash rep
Sarah Patterson
Vicky Woodward – Elm & Maple parent

2. Minutes of last meeting approval

Agreed as accurate record

3. Summer fair

a. Income of £8523.37 –

- i. Bar – made almost exactly the same as last year. Went well
- ii. BBQ – went well & sold out
- iii. Hotdogs – too many, had maybe 50-60 left. Onions spot on. Perhaps buy 40 less next year (depending on BBQ). Lollies were great, but not frozen
- iv. Bouncy Castle – was in a better position this year
- v. Café – down on last year, not sure why as there was lots of great stuff for sale
- vi. Candyfloss good year for money & they had the system working well, using their experience of last year
- vii. Patricia – tie-dye worked well
- viii. Raffle tickets – not printed in time and only sold on door – however, we actually made roughly the same selling raffle tickets. Maybe don't need to print and do in advance? Could maybe sell in playground leading up to the fair, like the Easter Egg raffle.
Lots of prizes left unclaimed. Should we do it where you only get a prize if you are there? Handing out unclaimed prizes to various meeting attendees for people to contact the ticket holders.
- ix. Face painting & glitter tattoos - Juliet Brind reported – they dropped prices this year. It worked well, people came back for more and they made more money than last year. Would we make more money with more people? Ruth – happy to come back next year & do face painting even though her child has left! Thanks Ruth!

- x. Food – Delicious food. Worked well & was efficient. John Lilley happy to run a supper club
 - xi. Jar Tombola – sold out, not enough jars. It was very popular, with a big queue
 - xii. Lucky Dip – Lost money this year. The box was very small and very few kids did it. Would need improving if we do it again next year
 - xiii. Mouth Throw – we had very enthusiastic volunteers, thank you! It went really well and was a fun stall
 - xiv. Splat the rat – went well & money up this year
 - xv. Tombola – not enough donations this year
 - xvi. Toy Stall – successful and worked well in its new position
 - xvii. Water melon – sold brilliantly! Thank you Gabi!
 - xviii. Brochure
 - xix. Matchgiving/donations
 - xx. Estate agents boards – 98 were sold
 - xxi. Non uniform – record amount made
- b. Could we have a coin exchange as many stalls ran out of cash? Need a bigger float on the door, as people arrive with notes. It would be helpful to have more change in general. Lay out worked well & flowed nicely – first year with the new playground layout & that was helpful. A local tennis coach came, the kids really enjoyed it. The corner he used is good for activities, maybe we could do run one there next year.
- c. Bunting – the drawings by the kids were a great idea - they looked brilliant & the children loved it. If we do that again next year, Nessa will need more people to help her as it was a big job.

4. Class Reps

Nessa and Benita very touched by everyone's help and support this year, it has been a great team effort. Thank you to the class reps! New reps:

- Sarah & Lucy for Holly class
- Juliet & Katy for Maple class

Goodbye to Tina & Lucy standing down as Maple reps & to all of the year 6 reps leaving; Ruth, Sarah, Nicole & Emma. Tina will be staying on the committee in her role in the Media team.

5. Clean and Green at Bowes

Huge thank you to Paul, Claire Reynolds' husband. He is cycling from Land's End to John O'Groates, raising money for green schemes at Bowes! Details will be sent round about sponsorship.

- a. Terracycle is up, we are now officially a site for terracycling. We have a bin, which we need to decorate etc and put up. Additionally people can individually collect certain things – catfood pouches etc & send them off themselves as part of Bowes terracycling. We will only be a recycling centre for crisp packets. Need a document to send out informing parents & kids. Nessa – we will ask Patricia to decorate the bin.
- b. Green screen – Enfield Council has agreed to extend the ivy wall along the whole of the Bowes road side. Benita spoke to Enfield, told them what Paul was doing to raise money & asked what they would do! Engagement – Benita has struggled to get engagement within the school and externally.
- c. Ventilation - Benita's summer project is getting advice about ventilation for the classes at the front of the school, we want a sustainable scheme. Benita will be contacting Mayor of London team. Effie met with Enfield contact – we have £10k to support cleaner air, he has a plan for our spending. Hasn't been able to get clear answers on it – Effie is meeting with him again. Debbie is investigating a moss wall – the company is coming on 24th July & will measure up. The £10k promise is a one off, so we need to figure out how to be sustainable.
- d. Plants in every classroom – we could make children plant prefects/monitors with responsibility for watering etc & looking after over holidays. Idea of a non-uniform day, £1 for each & money goes to buy the plants for classrooms.

Vicky – asking about the project as a whole – Benita says we will be launching it more next academic year.

6. Sponsorship/ Advertising Sale

- a. It is tricky for Karen to keep asking the same people throughout the year for advertising. Instead, we will approach businesses in September offering a package of sponsorship for the year. Asking at the summer fair tricky as lots of other schools are asking too. Well done Karen for doing it all this year! Amazing work. Karen will try and recruit a friend.

7. Bank account update & Breakdown on spend

- a. Effie is asking for funding on outdoor equipment for the Early Years – approved. £6000

8. Dates to book in

- a. Welcome evening – **Friday 4th October 6.30-8.30pm** – we are going to run a bar this year. Kate will book Mr Marvel again, & there will be hotdogs as usual.
- b. Next meeting / AGM – **Wednesday 9th October 7pm**, committee meeting directly after
- c. Events in Autumn Term / Winter Fair – Saturday 7th December – potential date

9. AOB

- a. Final Newsletter
- b. Left over Raffle prizes – see above
- c. Paul's cycle fundraising – see above