**Boldmere PTA meeting**

**Thursday 14 March 2024 at 8pm (remote)**

**Attendees:** Simon Clifford (Chair), Alex Housden (Treasurer), Kate Pierart (Secretary), Charlotte Clifford, Emma Lewis, Claire Butlin, Annabel Bottrill

**Apologies:** Sarah Clarke, Liz Southgate, Sophie Worthington, Bronwyn Farrell

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| **Item** | **Detail** | **Action** |
| 1. Welcome and purpose of meeting
 | Simon explained this was just a general catch-up meeting to talk through upcoming events throughout the spring and summer terms. |  |
| 1. Disco
 | * PJ the DJ has been booked for Wednesday 15 and Thursday 16 May 2024 and his price will be £490 for the 2 events which is the same as last year;
* It was agreed that as PJ’s prices remained the same, the ticket price of £5 would also remain the same despite the fact that snack costs may have risen;
* Emma, Charlotte and Kate volunteered to lead the disco team;
* It was discussed that it was easier to attract volunteers for the discos as parents, particularly in infants, tended to stay and watch their children.
 | PTA newsletter/ other comms to go out before Easter to request volunteers |
| 1. Summer fair
 | * Fixtures at the summer fair will be inflatables which are used for the year 6 leaver’s week and the bar.
* Other stalls will be volunteer numbers dependant.
* The idea of having a year group organise a stall at the summer fair was floated at the junior class reps meeting. Charlotte attended as a rep and explained the premise that a group of parents would take charge of a stall with administrative assistance from the PTA if necessary. The idea would be that the group did the majority of the leg work. The idea appeared to be well received.
* Wincie Tang (her son, Oliver, is Head Boy) had spoken to Emma about lending his air hockey game at the summer fair as part of the Year 6 games (year 6 to largely run these stalls). Emma sent a video clip to the group and it was agreed this would be well received and should be covered by the PTA insurance.
 | Simon to collate a list of the usual stalls and what was expected and circulate in due course. |
| 1. Volunteers
 | * The lack of regular volunteers was a concern.
* Simon was considering a marketing campaign to encourage more volunteers around a “can you”, “could you” theme (could you/ can you volunteer). This would not only be about upcoming events but also succession planning as once Alex and Kate’s children have left infants this summer there won’t be any regular PTA volunteers with infant children.
 | Simon to consider marketing campaign. |
| 1. Pre-loved uniform
 | * Due to lack of volunteers this remained offline.
* It was time consuming to sort through and update website but previously a steady trickle of sales made the venture worthwhile.
* Emma and Simon also mentioned that schools may have a duty to make second hand uniform available to parents, although the guidance allows schools discretion in how they do this.
* In addition, the difficulty in accessing the cupboard made it tricky to organise and sort out stock.
* A long-term solution could be a good quality shed but these cost several thousand £ so it would need to be kept in order so as not to waste PTA money.
* Flash ‘everything must go’ sale to be considered and then perhaps logo items and top selling stock only would be kept moving forward.
 | Put idea of storage shed to school as part of general storage issue. |
| 1. PTA storage
 | * PTA cupboard is difficult to access due to new Dolphin class;
* Basement is currently out of bounds without a mask due to asbestos concerns;
* The PTA had previously been discouraged from storing items in the basement due to the fire risk but the group considered there was little of particularly flammable material being stored at present. Mr Glasgow had not raised any concerns recently.
 | Simon to discuss access to PTA cupboard with school and consider alternatives to current room. |
| 1. PTA rep engagement
 | * Some PTA class reps did not seem as engaged on the WhatsApp group as others and it was not clear whether posts were getting to their classes.
* This was highlighted by the small numbers of Year 1 children at the Elfridge’s shop which was unusual;
* It was agreed that the PTA class reps would be asked collectively if they were happy to continue in their role and if not, could they perhaps nominate someone to take over to ensure the classes were getting PTA messages.
 | Charlotte to put a message on WhatsApp |
| 1. AOB
 | * Ice creams to be discussed closer to time of warmer weather;
* Simon thanked the group for their commitment to volunteering.
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| 1. Date of next meeting - TBC
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