



Join the Friends' Lottery and win!

- We ask for a small subscription of £10 - £1/month for ten lottery draws from October to July. If you join later in the year, you only pay for the number of draws you enter.
 - We allocate you a number – if you enter multiple times, you will get multiple numbers.
 - At the end of each month (or close to it if this is not a school day), a draw is held – two numbers are pulled out of a hat (or nearest suitable alternative!).
 - The first prize winner gets 40% of the entries for that month
 - The second prize winner gets 10% of the entries for that month
 - The remaining 50% goes towards the Friends' funding of school projects
- For example, if 50 people enter, the total takings will be £500 and the monthly 'pot' will be £50. The first prize winner will therefore get 40% of £50 = £20, the second prize winner will get 10% of £50 = £5, and £25 will go towards the Friends' fundraising for the school – meaning £250 for the school by the end of the year.
- Entry can be by:
 - Cheque (payable to "Friends of the Abbey JMI School") or cash into the Friends' postbox in the school reception – mark your envelope with "Friends' Lottery", your name, email address and a contact number.
 - Bank transfer (Sort code 40-40-01 Account 91674566 quoting reference LOT followed by your surname and initial) and then emailing the treasurer (richardtgilllin@gmail.com) with your name, email address and telephone number and the date of your payment.
 - The winning numbers will be announced each month and we will use the contact details provided to get in touch with the winners to pay over their prizes.
 - If you would like to know more, please see the detailed rules which follow, ask your Class Rep or contact the treasurer as above.

GOOD LUCK!

FRIENDS' LOTTERY RULES

1. The Friends' Lottery exists to raise funds for the Friends of the Abbey JMI School, registered charity 802214, which raises funds for the Abbey CE VA Primary School, St Albans.
2. The Friends' Lottery is open to anyone over the age of 16 years who has paid their entry subscription and provided their contact details to the Committee.
3. The annual subscription to the Friends' Lottery shall be ten pounds to cover October-July. If joining later in the year, subscriptions will be reduced pro-rata. Once you have paid, the Committee will allocate you the next available membership number. If you wish to enter several times you may pay multiple subscriptions and will be allocated the equivalent number of membership numbers.
4. Draws shall be held each month on the last day of the month with the exception that:
 - for every month other than July, if the last day of the month falls at a weekend or any other day that school is closed (e.g. holidays, inset days, occasional days, snow days), the draw will be held on the next school day; and
 - for July, the draw will be held on the last Friday of term.
5. A subscription for which payment has been made by cash or cheque, or bank transfer, shall entitle the registered member to take part in the remaining draws for the year. No refunds will be issued mid-year unless (a) you are a parent or guardian and your child ceases to attend the school; (b) you are a member of teaching or non-teaching staff and you leave the school; or (c) the Committee has advised of a change in rules and you have asked to leave. Requests to leave must be received by email or in writing at least 24 hours before the day of a draw to be effective for that draw (e.g. by midnight on 29/1 for a draw to be held on 31/1).
6. In each draw the prizes shall be a first prize of 40% of that month's entries and a second prize of 10% of that month's entries. For example, if there are fifty entries, the takings for that month will be £50 and first prize will be 40%*£50=£20 and second prize will be 10%*£50=£5.
7. Draws will be undertaken by a member of the committee, observed by another member of the committee or a member of the school staff.
8. Winners will be contacted by the Committee shortly after the draw to agree payment by bank transfer or cheque. Winning numbers will be announced in the newsletter and will be available from the Committee, on request.
9. It is the responsibility of the member to advise the organiser of any change of contact details.
10. If a winner cannot be contacted, or has not responded, after six months the winnings will be forfeit and placed into Friends' funds.
11. In future years, members will be invited to resubscribe for a further year. A member will be deemed to have left the club and will not be entered into any draw if their annual subscription has not been received by 24 hours before the date of the first draw of the year (e.g. if the draw is to take place on 31/10, payment must be received by midnight on 29//10). The organiser reserves the right to reallocate any number where payment has not been received.
12. Any surplus from the Friends' Lottery will be used by the Friends of the Abbey JMI School (registered charity no. 802214) for the benefit of the school.

13. The decision of the Friends' committee shall be final and binding in any dispute between a member and the Committee.
14. The Friends' Lottery is run as a small society lottery in accordance with the Gambling Act 2005.
15. Application for membership shall be deemed as acceptance of the Friends' Lottery rules.
16. The Friends' Committee may amend the rules of the Friends' Lottery at any time. Members will be informed of changes by letter or email.
17. These rules were approved at a meeting of the Friends of the Abbey JMI School on 9 October 2019.

Promoters: **Friends of the Abbey JMI School, registered charity 802214.**

Organiser: **Richard Gillin, Treasurer and Trustee, c/o Abbey School, Grove Road, St Albans AL1 1DQ**