

Talbot Primary Parent Teacher Association

Annual General Meeting Minutes

Tuesday 12th October 2021

1. No matters arising from the last AGM 3/11/20.
2. Welcome from the Chair, Becca Ahmed.
3. Treasurer's report for the year ending 31st August 2021. Agreed to keep a larger cash balance than usual due to limitation to fundraising opportunities as a result of the pandemic.
4. Re-election of officers: Laura Webb and Helen Murphy stepped down from the committee.

Laura nominated Becca to continue as Chair, Alex seconded.

Laura nominated Andrew for Treasurer, Becca seconded.

Becca nominated Alex for Secretary, Laura seconded.

5. Discussion of fundraising for 2021/22:
 - Alex has taken over the organisation of the Christmas cards and had over 300 designs this year.
 - Match funding discussed – can be a good way to increase fundraising if any parents work for large firms that offer this.
 - Festive fair – school would prefer to be cautious and keep this smaller scale and completely outdoors to reduce potential covid risk. Discussion around possibility of moving it to a Saturday, but agreement that many families have activities at the weekend so to stick with a Friday after school; agreed Friday 3rd December with Mrs Gill. Agreement to make the dark/cold a positive and have lots of lights/glow sticks/neon face paint/flashing toys. Suggestion to keep food/drink simple with mulled wine/hot chocolate/mince pies/cake stall. Simple games such as antler toss/pin the nose on Rudolf etc. Chocolate tombola is always very popular – usually collect chocolate or donation the week before with a festive jumper day; agreed with Mrs Gill that this would be Friday 26th November. Communication re Festive Fair can be sent to parents via ParentMail.
 - Toy collection for children's charity discussed – Nicola Brown to organise this.
 - Parent's Quiz – usually held in February, previously organised by Helen Palmer, very popular event and a good fundraiser. Agreed to wait until after Christmas to decide whether and when this might happen.
 - After school movie nights – agreed to wait until after Christmas to decide re this as even doing it in year groups may increase risk and would have an impact on staff.
 - Talbot's got Talent – agreed probably more sensible to do this next year as previously done at Allerton Grange and they are not accepting outside events in the school currently.
 - Reindeer trail – last year's scarecrow and reindeer trails were very well received, also discussed an Easter trail – probably best to do this when RoRA are not doing a trail.

- Summer fair – this is mostly outdoors so should be able to go ahead as usual.
 - Tea towels with children’s drawings, possibly self portraits, similar to Christmas card fundraising – agreed to discuss this later in the school year.
 - Sponsored event – last Friday before May half term is the Wellbeing fair – to discuss tying this in with the fair later in the school year.
 - ‘Frozen Friday’ – selling ice lollies after school on a Friday in the summer term, would need a new freezer to allow this to happen as the old one broke.
6. Fundraising priorities:
1. Pirate ship in KS 1 playground – has been repaired several times now, but could do with being replaced, as well as the flooring around it.
 2. Field obstacle course – replacing the stepping stones.
 3. Climbing wall in KS2 playground – replacement or upgrade.
7. No other business.

Action points

- All class reps to message their class regarding match funding and using Amazon Smile.
- Festive fair organising group to meet for planning after half term – Kirsten, Alex, Lucy, Helen, Claire, Becca volunteered.
- Nicola Brown to organise toy collection.
- Becca to liaise with RoRA to see when they are planning local trails and then organise one when they are not.