

Talbot Primary PTA Reimbursement Form

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|-----------------------------------|--------------------------------|
| Name: | |
| Email: | |
| Tel: | |
| Event: | |
| Total Amount £: | |
| Provide description of each item: | |
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| | |
| | |
| Signature: | |
| Date: | |
| BACS pay to: | A/C: Sort: Bank: |

NOTE: The purchases you are requested to be reimbursed for must have been agreed in advance with the PTA. Receipts are required for all items.