

Talbot PTA Annual Treasurer's Report Financial Year 2020/2021

1. This is the annual report for year ended 31st August 2021 for Talbot Primary School Parent Teacher Association ("Talbot PTA"), Talbot Primary School, East Moor Road, Roundhay, Leeds LS8 1AF is a registered charity (no. 1093278).
2. Talbot PTA's Constitution was adopted on 14th May 2002, and its charitable objectives are:
 - a. to help advance the education and wellbeing of the pupils of The School through a series of fundraising activities
 - b. to develop extended relationships between the staff of The School and parents of the pupils
3. The trustees closing the year, are:
 - i. Mrs Parm Gill (Headteacher)
 - ii. Mrs Rebecca Ahmed (Chair)
 - iii. Mrs Laura Webb (Treasurer)
 - iv. Mrs Helen Cornell (Secretary)
4. Discussions between Talbot PTA, the Headteacher and, if appropriate, Talbot Primary School resources sub-committee before agreeing the nature and level of donation that will be made to The School that year. Donations to fund specific items or projects which benefit as many pupils as possible are preferable.
5. Talbot PTA provides funds to the school for items which The School receives no dedicated funding from the government or local authority. These funds must fit with Talbot PTA's charitable objectives, and be considered by The School to enhance the ability to offer the pupils the full learning experience.
6. The governors and the head teacher of The School have offered their thanks for the PTA's donation to The School, as well as for the activities organised that contribute to the wellbeing of the school community. The on-going lockdowns and bubbles within school caused by the pandemic led to a number of new initiatives beginning.
7. Talbot PTA has no property or other assets, aside from its cash balance. It relies exclusively on people (mostly parents and staff of Talbot Primary School) donating their time in organising and managing the various virtual & physical events (school fairs, discos, quiz nights, etc) and relies on other Talbot parents paying to attend them.
8. As Talbot PTA has no property to maintain, minimal running costs and all of its grants are discretionary, the Trustees of the PTA have agreed that it does not generally need to maintain a high fixed cash balance. Talbot PTA aim to have a minimum cash balance of £3,000 which the Trustees monitor annually.
9. The on-going pandemic and lockdowns during this academic year meant that Talbot PTA's was not able to organise any fundraising events between January – July 2021. The recommendation to maintain a significantly higher reserve continues next year.

Finances Summary

At the end of the year (31 August 2021) the PTA had a cash balance of **£14,254** (includes Jackpot Club), which is a **net increase of £255** on the balance of 31 August 2020 (**£13,999**).

	Balance	Income	Expenditure
Opening balance	£13,357.82		
Fundraising		£1,786.21	
Costs			-£424.59
Other income		£1,951.31	
Donation to School			-£2,872.03
TOTALS		£3,737.52	-£3,296.62
Closing balance	£13,798.72		

Fundraising

In the year to 31 August 2021 Talbot PTA raised **£3,737** through new virtual school events, donations, match funding and Jackpot Club. Key sources of fund raising in before Covid-19 lockdown included:

- Scarecrow Trail £689, Christmas Cards £665 and other Festive virtual ideas £399

CoVid

Due to on-going lockdowns across Spring and Summer term the PTA had little opportunity for fundraising. Parental priorities were focused on home schooling and the PTA rightly took a backseat after Christmas.

SwapShop

Volunteers restarted the school 2nd hand uniform scheme, holding an online sale in May which raised nearly £200.

School Lottery

The new Jackpot Club had 15 members in its first year. The PTA hopes to grow membership of the club during 2021-22.

Grants Made FY 2019/2020

Item	Amount
Annual committed spend 2019/20 (Bug Club/ Book bags/Yr 6 Leavers Celebration)	£2,872
Total	£2,872

Fundraising for FY2020/2021

The PTA has a maximum of **£7,600** available for donation in 2021/22. This includes existing annual commitments of £2,600.

This also allows Talbot PTA to maintain a £6,000 reserve (2 years x annual commitments) while fundraising opportunities remain lower.

At the AGM (12th Oct) the PTA sought consensus on the fundraising goals and options for FY2021/22.

Agreement has been made to maintain the annual committed spend of £2,600

The trustees are aware that, aside from the information set out above, other matters are required by law to be disclosed in the annual report of a charity. However, the trustees are not aware of any other matter, which is relevant or appropriate to disclose against those requirements.

Signed by authorised signatory:

Laura Webb, Treasurer

Date. 12th October 2021