

## *Meeting Minutes – Annual General Meeting*

*Friday 11<sup>th</sup> October 2019 09.00am South Green Junior School*

Attendees:	Apologies:
Emma Collier (EC) - <i>Treasurer</i> Lee-Anne Glover (LG) – <i>Secretary</i> Allison Hawtin (AH) Tracy Croft (TC) Elizabeth Benjeddi (EB) Donna Picton (DP) Sharon Percival (SP) Steph Hitchcock (SH) AnnetteSuné Reid (AR) Chris Frost (CF) Emily Gore Sam Boyton Wendy Farrow (WF)	Caroline Frost (CF) Melanie Durose (MD) Stephanie Ireland (SI) Fay Lodge (FL) Lucy Ferne

### **Summary of Discussion:**

- Position of Chair Person for FOSGS is still vacant. EC to advertise – ongoing action.
- Executive Committee confirmed – Emma Collier continuing as Treasurer, Lee-Anne Glover continuing as Secretary, Chair Position still vacant.
- Last year was a great year for Fundraising! Please see the attached Treasurers Report and Accounts for details of what went on and financial situation. The Committee have agreed EC can reinvest in Adventure Island tickets.
- EB and DP thanked the FOSGS team for their continued hard work fundraising for the school.
- Fund Requests:
  - Infants have asked for a grant towards new classroom tables, amount to be confirmed.
  - Juniors have looked into bike/scooter rack purchase which is averaging approx £6,500 for 10 bikes and 10 scooters. As this will only benefit a limited number of students it was thought too expensive for FOSGS to fund. Juniors have instead asked for the FOSGS to purchase 10 Picnic Benches for approx £3,000 as well as the usual subsidies on school trips and educational speakers.

- Fundraising Activity Dates for 2019/20:
  - **Film Night – Thurs 14<sup>th</sup> November** - £4.50 for film and snack. Discussion around how we can heat hot dogs for Infants. **WF** to speak to her Husband, alternatively we could use slow cookers or microwave. **EC** to request volunteers after half term.
  - **Infant Bazaar – 29<sup>th</sup> November** – volunteers and donations needed
  - **Small Change Challenge – 28<sup>th</sup> February** – Can we get large plastic tubs? **TC** to ask at Summerhills, **LG** to ask at Barleylands Sweetshop, **SP** to ask at Mr Simms Olde Sweet Shoppe
  - **Junior Disco – 7<sup>th</sup> Feb** – Tuck Shop
  - **Easter Egg Raffle** – Infants draw 2<sup>nd</sup> April, Juniors draw 3<sup>rd</sup> April. Request for Eggs 16<sup>th</sup> March, start ticket sales 23<sup>rd</sup> March.
  - **Mother’s Day Gift Sale, Junior’s – 13<sup>th</sup> March**
  - **Mother’s Day Afternoon Tea, Infants – 20<sup>th</sup> March**
  - **Father’s Day Gift Sale – Juniors – 12<sup>th</sup> June**
  - **Father’s Day Breakfast – Infants – 19<sup>th</sup> June**
  
- Infant and Junior School Fun Event. Infants – music, magic or animal workshop, **DP** to discuss with **SI**. Juniors – Circus Skills workshop or animals. **CF** to ask contacts and look at arranging both for summer term.
  
- The Committee decided they would like to attempt to do a Summer Fete this year on **Saturday 6<sup>th</sup> June 2020**. How big this will be is yet to be decided by the help we get offered. **EC** to send out flyer asking who can help and how. If a Fete can’t be achieved, the Committee discussed holding an Inflatable Afternoon/Evening.

**AOB**

- New Entertainment venues opening at Festival Leisure – *Mr Mulligans* and *Legends*. **TC** to contact regarding potential promotional tickets – ongoing action.
- **DP/EC** to look into option to add Gift Aid – ongoing action.
- **SP** mentioned Basildon Charity Car Park, **SP** to look into this.
- **CF** showed interest in organising a Disco Bingo, or Fish & Chips Quiz night. To discuss further at next meeting, could we use one of the school halls?
- **SP** would like to run another uniform sale from the Thrive Room, 12/13<sup>th</sup> December. **LG/EB** to confirm date.

**Date of next meeting – 10<sup>th</sup> January 2019**