



Friends of South Green Schools

Registered Charity Number: 1027377

Meeting Minutes

Friday 15th March 2019 09.00am South Green Junior School

Attendees:	Apologies:
Emma Collier (EC) - <i>Treasurer</i> Lee-Anne Glover (LG) – <i>Secretary</i> Allison Hawtin (AH) Fay Lodge (FL) Steph Hitchcock (SH) Tracy Croft (TC) AnnetteSuné Reid (AR)	Sharon Percival Liz Benjeddi (LB) Caroline Frost (CF) Sara Lines (SL) Fleur Warnock Melanie Durose (MD) Stephanie Ireland (SI) Donna Picton (DP)

Summary of Discussion:

- Position of Chair Person for FOSGS is still vacant. **EC** to advertise – ongoing action.
- Updated constitution has been submitted and is awaiting confirmation from the Charities Commission. Copy of Constitution to be added to FOSGS Facebook and website, and emailed to the Headteacher's by **EC**. Following confirmation, **EC** to look into option to add Gift Aid – ongoing action.
- Junior Disco was a success!

 Monies raised :
 Tuck Shop - £327.51
 Ticket Sales - £600
 Next year buy more sweets, crisps, and/or think of alternative to sweets.
- Mother's Day Gift Sale – Juniors – 22nd March. EC and SL have done the shopping. SH has made and donated the chocolate gifts. SL will help set up, and EC will be there to help make sure all goes smoothly.
- Mother's Day Afternoon Tea – 29th March. We have adequate helpers.
- Easter Egg Raffle – Infants draw 4th April, Juniors 5th April. EC has created a rota to sell tickets from 25th March. Letters to be distributed to local shops for donations.
- Father's Day Gift Sale – Juniors – 7th June, AH, SH and EC to help with shopping.

- Father's Day Breakfast – Infants – 14th June, will ask for helpers closer to the time.
- Waitrose Green Token Scheme raised £300
- Happy Bag Recycling raised £268.45, next collection date 2nd April
- Grants –

So far this academic year Juniors have had £3120 to subsidise trips and visitors to the school. Infants have had £3997.46 for library furniture, a blackboard shed in Reception garden and classroom furniture and book corners.

Juniors have asked for £4,000 for furnishing the thrive room, this has been approved. EC to ask regarding scooter or bike rack.

Infants have asked for £6,000 towards resurfacing the playground, this has been approved.

EC to create poster to go with money boxes in shops, LG to drop in shops.

- Thrive Room update from Mrs Benjeddi – “We are just in the process of furnishing the Thrive room and are awaiting delivery of chairs before we have a grand opening. The room will be used for our trained Thrive practitioners to support individual children and small groups in developing self-esteem, self-confidence, ability to regulate strong emotions and resilience. We will also use the room to run training events and to hold community group meetings. All being well we will open just before Easter (depending on chairs!)”.
- Indian dinner – LG to book Royal Tiger on the 21st June 2019 and to confirm if service is included in the price. FOSGS to make £5 profit per ticket. LG to create poster/flyer with a booking form attached.
- Junior Fun Event – Council decided on Snakes Alive. EC to book for summer term. Can we use this event to promote the school, via newspapers? (Echo, Recorder, Yellow Advertiser, Essex Live, Chronicle, Gazette).
- Sponsored Walk for both schools. Juniors to be on 21st June, Infants to confirm. Distance to be 3k, discussed idea that perhaps children can wear Sports Clothes for the day. Ice pops on finish, and cards with stamps to track distance.

AOB

- New Entertainment venues opening at Festival Leisure – *Mr Mulligans* and *Legends*. **TC** to contact regarding potential promotional tickets – ongoing action.
- PTA Events Website, Transaction fee of 1.75% being introduced. Decision made to leave website as is, and review at the end of peak season.
- St Mary Magdalene have asked for help with their Summer Fete. Require clarification on dates and what help is required.

Date of next meeting – 3rd May 2019