# Prior Heath PTA Meeting Minutes

Date: September 18th 2023 at Prior Heath Infant School at 7pm

## In Attendance

There were 23 members in attendance which included the outgoing PTA chair Allison Hopkins, outgoing vice chair Roz Bind, current PTA chair Selena Ramsey, current vice chair Sarah Conquer, as well as Mrs Chivers and Mrs Harris.

Agenda

* Give an overview of the role of the PTA and why it is important.
* Share how much was raised by the various events for 2022-2023.
* Handover from the outgoing PTA chair and vice chair.
* Election of the new PTA committee.
* Overview of the events planned for 2023-2024.
* Highlight the fundraising for the new school library. I

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Allison Hopkins, the outgoing chair welcomed everyone. She explained how the money raised by the PTA was to get things not included in the school budget and to give the kids a bit of fun and extra sparkle.

The presentation she shared has been attached at the end. The topics discussed were:

* What the PTA do
* Communication
* PTA event for 2022-2023
* PTA treasurer’s report

The opening balance of PTA bank account on 1st September 2022 was £8,310

Net income totalled £13,776

Contributions towards the school totalled £13,241

* Commitments for 2023-2024

For the coming year, the PTA have committed to fund the following:

Whiteboard pens £ 180

Water coolers £ 474

12 Additional A3 whiteboard wedges £1,080

Funds for New Library

There are somethings that the PTA fund every year like the whiteboard pens, ParentMail and Christmas Parties etc and some that are different every year. This year the main thing the PTA are raising funds for is the new school library.

* Why get involved?
* The PTA positions available
* Selena then presented the planned/potential events for 2023-2024

The PTA Committee then stepped down and a new Committee was elected. There were new positions added for Sponsorship and Grants Team and Refreshments Team.

 The current PTA committee is as follows:

|  |  |
| --- | --- |
| **PTA positions** | **Name** |
| Chair | Selena Ramsey  |
| Vice chair | Sarah Conquer |
| Treasurer | Inga Lebednykiene |
| Vice treasurer | Tori Mcintyre |
| Secretary | Kripa Joshi |
| Sponsorship and grants team | Sukh LeesIndy Chana |
| Uniform Team | Victoria GorissonClaire Hawkins |
| Website manager | Victoria Gorisson  |
| Noticeboards | Jodie Sutch |
| Refreshments team | Laura SaundersLaura Loughrey |
| Poster designer | Simon |
| **Class reps** |  |
| Chesnut | Kate Proctor |
| Willow | Rebecca Oldaker |
| Holly | Victoria Gorisson |
| Oak | Kripa JoshiClaire Hawkins |
| Cherry  | Sophie Henderson |
| Rowan | Kate Proctor |

Thank Yous

Allison Hopkins then thanked all the people who have helped in the PTA over the years as well as Mrs Chivers and Mrs Harris for being open and supportive to all the ideas.

Allison and Roz were then presented gifts by the PTA and the school to thank them for all their hard work and enthusiasm which greatly enriched the children’s time at school..

Address by Mrs chivers

Mrs Chivers spoke about how the school budget has become so tight that the PTA money is no longer being used just for luxury but for things that would have previously been covered by the school budget. She said the children would really miss out without the fundraising. She reiterated how it was very important, more so than ever before and thanked all the parents who have helped and supported the school.