

**MTVS PTA
COMMITTEE MEETING MINUTES**

Date	13/03/24
Attendees	Kate Linford (Secretary), Caroline Cooper (Treasurer), Rada Ramsay (Event Coordination), Lisa Davies, Becky Green, Mitch Waring (Teacher), Aimee Montgomery (Teacher), Rachel Honeyborne
Guests	n/a
Apologies	n/a

	Owner
<p>Welcome, Apologies & Declaration of any Conflicts of Interest – nothing to declare</p> <p>Minutes of the Previous Meeting – approved unanimously, no matters arising</p> <p>Financial Update: CC updated the Committee as follows: Over £15k in the bank account. Income was from Year 2 cake sale (£121), Loved Ones sale (£245 profit) and also money has started to come in from disco ticket sales.</p> <p>There is £1,840 allocated but not yet paid out of the PTA account. Mrs McNally is coordinating with CC regarding claiming any outstanding monies from PTA before financial year end.</p> <p>Grant Applications/Outcomes: none to report</p> <p>Requests for Funding – Swimming coaches – request for £555 towards transport. It was agreed with School that parents would be asked to contribute £5 per coach trip for swimming eg 6 sessions = £30 requested from parents. The balance would be covered by PTA. This approach would be implemented going forward for consistency of charges to parents. If the coach cost rose in future years, parents may be approached for more than £5 per trip but hopefully the costs will stabilise.</p> <p>Shed Further to previous discussions, the location of the shed has been changed and it is likely to be placed at the side of the KS1 double doors to the hall. MW will seek 3 new quotes to enable this to move forward. AM suggested asking Atlas Sheds as they have provided previously and can offer a base that the shed will sit on to simplify installation.</p> <p>RH offered that Matt Honeyborne could come and advise if needed.</p> <p>Query was raised about what would happen in Y3 area where shed originally was going to be placed. MW/AM suggested they may look at an awning for shelter from the rain in the future.</p> <p>Affiliate Promotions Stikins and easyfundraising. Keep promoting throughout the year. Suggestions for promoting these:</p> <ul style="list-style-type: none"> • There may be an open day in April, depending on Reception place applications • There is a new parents open evening in June • Have leaflets at cake sales • Promote in Summer term ready for labelling for the following September 	

Preloved Uniform

It was suggested that the new parents evening/day could lend itself to selling the younger aged uniform as we have accumulated quite a lot in very good condition. CC said it has been done before and sales were limited.

Suggestion that we position the really good condition items 'as good as new' and also pushing how eco-friendly it is which ties in with and supports the School's eco position.

Another idea was to give one or two items free to new parents to encourage use of preloved items or alternatively check if a voucher can be provided to get an item free or discounted from the PTA Events Preloved shop. A voucher could be a good way of driving people to sign up for the PTA Events site and help them become familiar with that and the PTA as well.

Event Planning / Ideas

Disco Night – 19th March. Tickets on sale and over 50% gone so far. Teachers/volunteers in place. Tuck shop and snacks to be purchased over the weekend. DJ DBS and PAT paperwork will be sent to school by BG.

AM/MW to ensure hall free from 2.30pm so set up can take place.

MW to ask Miss Poland to communicate where any Y6 children can wait whilst parents are at the Residential meeting – MW believes they will be included in the meeting.

MW will put up some black sheets to make the disco room darker

In School Easter Trail (Free) 22nd March

KL to rejig equations and print/laminate posters

CC has purchased the chocolate lollies including dairy free options

CC will attend and set up the hunt

AM will create a timetable for staff to see so they know which class is going when

Plan is to start approx. 9.30am in the following order

- Y4
- Y3
- Y2
- Y1 and Y5 buddying
- Reception and Y6 buddying

Break the Rules Day – 28th March. Rules to be broken are:

Crazy hair

Juice in water bottle

Unhealthy snack

Own clothes

Nail polish or temp tattoos

To keep it simple and enable it to be purchased online with minimum confusion - £2 the lot

KL will do a poster and set up on PTA Events. Start promoting after the disco.

Cake Sales – next cake sale is 19th April (Year 1). School will advertise via School Spider. KL promoting it on Facebook. Class reps will be asked to promote and Y1 rep to get the ball rolling with their class.

Rags2Riches – next in the calendar for 24th April – start promoting via Facebook and after disco.

Future Events/Ideas:

Raffle – due to both PTA and School Events building up, later in the year. KL to ask Deva Fest for tickets again which would fit in with the family prize theme.

Bingo – family event. TBC

Sponsored event – MW will look at possibilities for a sponsored event

Art Evening – host an evening where parents and possibly children can learn to paint something

Circus – no further discussion at this meeting
Preloved Sale – no further discussion at this meeting
Colour Run – no further discussion at this meeting

AOB

Becky Green was proposed by KL and seconded by CC as the new Chair of the PTA. Vote was unanimous and Becky is the new Chair.

KL will put out on Facebook.

KL/CC to meet with BG to bring her up-to-date on PTA operations and the important bits!

BG to send over details of the Immersive Theatre to share with PTA and School and see if it is something we can bring to school for the children.

Date of Next Meeting:

17th April 2024 by Zoom

Draft Events Timeline

19th March – School Disco

22nd March – Easter Egg Trail

28th March – break the rules day

19th April – Year 1 cake sale

20th or 21st April TBC – Preloved Sale (*note change of date for Rags2Riches may make this less feasible at this stage*)

24th April – Rags2Riches collection

TBC - Raffle

14th June – Reception cake sale

5th July – Year 6 cake sale

12th July – Sleepover

19th July – Colour Run