Minutes

Friends of Redlands - Committee Meeting

Saturday 19th June 2021

# **Present** Louise Cantlow, Kirtsy Temple, Sarah London, Becci Gott, Julie Ayrton

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| Agenda | Outcome |
| Apologies | Amy Wallace, Kate Oliver, Tash Hobson, Gill Wallis |
| Minutes and Actions from Previous Meeting | * Father’s Day gifts handed out at school Friday 18th June
* Louise Cantlow still to follow up with Kevin re: permission to advertise Lottery to public to increase income.
* Coin Race was a great success.
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| Budget Update | Current Account: £ 6,731.25Savings Account: £ 3,401.95Discussed transferring £4,000 from Current Account to Savings Account and follow up with school for the next big project to fund. |
| Event Update | * Coin race raised £800.05 profit with Class 5 celebrating their win with a movie afternoon with popcorn and squash.

FEEDBACK: Include all money greater than 5p, including notes! Bank has requested advanced notice if coming in with so much to deposit. They also mentioned that we can request the larger money bags that take £100+ to make it easier for counting once we are in the bank. Also worth approaching any small businesses that may have access to a money counter to save time with counting.* Father’s Day profit has yet to be calculated, but we sold 32 jars with an income of £160.
* Sale of Leaver’s items was extended to 18th July with reminder text messages and posts on Facebook added for those people that missed the initial communication. Total sold 9 Tshirts & 30 Hoodies. So far, we’ve also sold 22 Autograph books and have 28 in stock from previous years. This makes the profit around £120, to be confirmed at next meeting.
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| Funding Request | Request from Paul Stubbs for Year 6 Leaver’s gifts of books, maximum of £368 (£8 per child) – APPROVED UNANIMOUSLY. |
| Forthcoming Dates | * Clothing collection. Can we try to find a company to collect before the end of term? (Action: LC to look into)
* Summer Walking Challenge. (Action: BG to add poll to Facebook to gauge interest)
* Scarecrow trail again? Discussed that the Easter trail didn’t have such a high engagement as the 2020 Scarecrow trail. Could potentially look at running an Advent Trail instead to mix it up a little.
* Redlands Academic Calender with term dates / inset days / FoR event dates etc (Action: KT to investigate).
* Quiz night in September to break the ice for new parents. Assuming Covid Regulations have been lifted.
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| Any Other Business | * Promote Amazon Smile sign up in advance of Prime Day on 21/22 June (Action: BG)
* Ideas discussed to promote website and increase engagement from Year R:

New Starter shop to sell items including Academic Calendar with pre-loaded inset days / term date / event dates etc. Small bears with Redlands Logo and “Class of 2028”. Large (age 12-13) tshirts with “Redlands Class of 2028” for photos through their time at Redlands (look into a space on the back for a hand print of each year to be added). Scrapbooks / Memory books.* Create banners to hang on school fence with QR Code to direct people to the website. Include Facebook link to increase followers. (Action: LC to talk to Kevin, KT to design banner, BG to create QR Code).
* Admin issues with Facebook Page mean that we are unable to add any admin users. All options have been investigated to try to resolve the issue, so the only remaining option is to create a new page and advertise it as much as possible and then switch off the old page. (Action: LC to set up page)
* Currently set up on the Asda green tokens. Need to encourage people to vote, which can be done on a weekly basis. Highest number of votes gets £500 donation and 2nd / 3rd places get £200 each.
* Notice boards need to be updated for the new school term. (Action: SL)
* Need to create a nice visual post for Facebook to shout about all of the money we have raised over the last year. (Action: BG)
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| Next Meeting | *In person – To be confirmed* |