Fowsa meeting 17th April 2024 @Mels

**Attendees**

Melissa Wylie, Vicky Connelly, Suz Prior- Crossan, Jamie Wheatcroft, Eleanor Shawcross

Apologies – Lou, Lisa, Jeanette, and Sarah

1. **Uniform sale**

* Rachel has kindly agreed to run another on Friday 19th April.
* Agreed the remaining Woody bars to be sold to help clear stock and prizes.

**Actions**

* **Vicky** to amend the original poster and send to school along with covering e-mail on Thursday 18th.
* **Sharon** to organise the float.
* What’s app to go out to parents Friday day time.

1. Silent Disco

* Silent disco has been agreed by school for Friday 17th May 20204.
* Suggested £5 a ticket, 2 x entry times of 100 children. Potential £740 profit (plus tuck shop profits).
* Agreed to keep tuck shop simple with just crisps, drinks, popcorn and haribo on sale.
* Agreed to use and left over Woody bar as prizes for ‘best dancers’.

**Actions**

* **Lou** or **Sharon** to contact company to order equipment.

3.Circus

Currently pencilled in:

* Friday 12th July – workshop in school
* Saturday 13th July -2 shows lasting 60 mins. 11am and 2pm. 250 audience members.
* We have been quoted £1197 (plus vat) for the 12th and £2395 (plus vat) for the 13th. Total amount us £3592 (plus vat).
* Event to be advertised as ‘Circus Sensible presents a Family comedy circus show’ to help ensure ticket buyers understand the nature of the show.
* Agreed, due to current low volunteer numbers, that any activity we undertake (further to the circus itself) would need to be low-level labour with profit maximised where possible.
* 2 different coloured wristbands to be used for the 2 shows with start/finish times clearly displayed.

**Agreed activities:**

1. Raffle (brought in £1k last summer fair)
2. Tombola (Choc, sweets, bottle). Items generated via non-uniform 28th June (Olympic themed).
3. Popcorn
4. Candy Floss
5. Hot Dogs

External companies discussed that would be in keeping with the theme:

1. Face painting
2. Balloon modelling.

Current Volunteer numbers:

FOWSA – 7 (Mel, Lou, Suz, Jamie, Sharon, Vicky, Eleanor)

Other school parents – 7

Agreed there would need to be 2 volunteer time slots:

**9am-1pm** (4 hours, set up of seating and refreshment stalls, manning of stalls, marshalls, gates) = **15-17 volunteers needed.**

1pm-5pm (4 hours, clean up, seats returned to school, manning of stalls for 2nd entry, marshalls, gates) = **15-17 volunteers needed**.

**Actions**

* **Jamie** to check with school re: number of chairs, mats, and benches available for us to estimate total seating we can provide.
* **Sharon** to price up face painters and balloon modellers.
* **Suz** to approach Mr Williams about current low parent volunteer numbers and request staff volunteers. We believe we will require 7 members of staff per time slot (4 hours each) for the event to go ahead.