

Bromley Heath Junior School Association

PTA Meeting (at School at 6:30pm)

Minutes

- Attendees

- Jayne Tindall, Kerry Blackwell, Carol Cooper, Jill Evans, Jen Dalton, Ann Partridge, Sam Burch, Miss Maynard, Mrs Serle.

- Apologies

- Laura Green

- Valentines disco (Thursday 14 February 2019)

- Same times as previous disco (6 to 7:10pm for Yrs 3 & 4, and 7:20 to 8:30pm for Yrs 5 & 6).
- **Jen** to set up SignupGenius and draft poster.
- Tattoos - we don't need to place them anywhere specific this time, since the following day is an inset day (and the following week is February half term).
- Glow glasses - were hard work last time - difficult to put/stay together.
- Suggested we could sell heart shaped sweets (chocolate hearts in red foil) and/or love hearts.
- Suggested we could give mini love hearts away on the way out.
- **Jill** to buy tattoos, chocolate hearts and/or love hearts.

- Film night (Wednesday 27 March - now moved to Wednesday 3 April)

- Suggested films: Hop, Peter Rabbit, Christopher Robbin.
- YLT have been promised that they can choose films for one of the film nights.
Jill to email Mrs Gabler to discuss/confirm.
- Agreed to not do hot food and drinks. Instead we'll give each child a chocolate Easter egg on the way out.
 - Children need to be asked to bring their own water bottles.
 - Poster needs to include a note asking parents/carers to let us know if they don't want their child to be given a chocolate egg.

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- It was agreed with Mrs Serle that we'd move the film night, so that the Easter egg hunt could be on a Friday.
 - **Jen** to set up SignupGenius and draft poster.
 - **All** to keep a look out for Easter eggs (no more than £1) - in foil.
- **Easter egg hunt (Wednesday 3 April - now moved to Friday 29 March)**
- It was agreed with Mrs Serle that we'd move the film night, so that the Easter egg hunt could be done on a Friday.
 - **Jen** to set up SignupGenius and draft poster. Agreed we'd ask for 15 volunteers as a starting point, with a view to amending numbers closer to the event if needed.
- **Leavers hoodies and gifts**
- Year 6 camp is the week commencing 24 June, so the presentation is likely to be on Friday 21st June (in assembly).
 - Cost to parents/carers for hoodies will be £8 each this year (part subsidised by PTA). (Not compulsory to purchase.) Office sends out letters. (Samples already with the office.)
 - Autograph books - **Carol** to find out where she purchased last year. We'll need photographs when Yr 6 go to camp to go in the front of the autograph books.
- **Summer fayre**
- Happy Circus. Minimal stalls/effort from PTA - limited to BBQ and bar.
 - Joint event with the infants - we need to meet with the infant school PTA to agree cost/profit splits in respect of the circus, bar and food. **Jayne** to contact the infant PTA to arrange. Suggested 4/7 and 3/7 split to reflect the school sizes. Ticket sales/approach also needs to be agreed so we can be consistent across both schools. Suggested limiting adult tickets (although all children need to be accompanied by an adult). Prices also need to be agreed.
 - Happy Circus will come on site on Friday and stay overnight for two nights, leaving on Sunday. PTA will need to visit school on Sunday to check litter/gates.
 - **Jayne** to book portaloos.
 - Don't want to encourage picnic blankets/people bringing their own food/drinks for before/after the event.
 - Happy Circus have already supplied posters and tickets (with Jayne).

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- **Jen** to look at previous meeting notes to see what was agreed in the past in relation to splits with infants.

- **Finances**

- Approx £13,200 in the bank.
- Approx £700 in the safe waiting to be banked.
- Elfridges- approx 50/60 gifts left (mostly hearts and dog gifts)
 - Made £664.66
- Christmas disco
 - Made £305.24 (including £128 made on tattoos, glow sticks etc..)
- December film night
 - Made £367.59

- **Future spending**

- Learn pads (android tablets) - 16 tablets and a charging unit
 - Approx £5,500 (part funded by PTA) (exact figures available from Lee)
- New tables and chairs for lower school
 - Approx £6,500 (part funded by PTA) (exact figures available from Lee)
- Mrs Serle to think about future possible ideas for us to save towards

- **Easter newsletter**

- To cover egg hunt, film night and mention the circus. (Jen to prepare)
- Include school lottery and easy fundraising promotion.

- **Easy fundraising**

- Mush George has raised the most money so far (approx £41) so wins the promised prize (a bottle of Prosecco - from garage.) Suggested that we ask Mush for a photograph for Twitter.

- **School lottery**

- 2 tickets have been dropped, so we only have 37 players currently, but projected annual profit for school is still over £700.
- Suggested we tweet percentages/profitability to encourage more players.

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- We discussed ways to encourage more players - suggested that 51st person to sign up is given a prize, as well as possibly the 63rd person to sign up (that's the limit we need to reach to hit the £25 monthly prize).
- Agreed we need regular reminders.
- Miss Maynard confirmed that school is happy to tweet if we send through wording.

- Christmas disco

- We might have to change times as Dan (the DJ) can't leave work early in December. We need to ask him (at the Valentines disco) how early he can arrive so we can decide timings.

- Elfridges

- Mrs Tulitt fed back that it wasn't ideal Yr 3 doing Elfridges on the same day as the games day because it led to confusion (since they weren't familiar with either the games day or the Elfridges process). Suggested that we consider moving Elfridges forward a week earlier this year, if it doesn't coincide/clash with other events.